

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
June 28, 2011 ~ SPECIAL SESSION ~7:00 P.M.
MINUTES**

ATTENDANCE

PRESENT:	Melissa Hofmann, Chairman	Darcy Battye, Vice Chairman
	James Mello, Secretary	Brenda Bennett
	Sandra Tremblay	Lori Jahoda
	David Jeannotte	

ABSENT: Keith Wentworth, Donna Skaats

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman Memorial High School Principal Stephen Salisbury

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 7:05 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. CONVERSATION WITH FACILITIES MANAGER

Kevin French, from EMCOR, started on June 27th and has done an evaluation of the three schools. There are many issues that need to be resolved and clean-up throughout all the schools. Kevin is working with the administrators and the Town to start targeting issues. Emails will be sent to administrators keeping them informed. He will be tracking costs of projects and repairs by computer. Some of the issues outlined:

Lyman – radiator leaking in gym and damaging small section of gym floor.

LMS – one generator is out of gas.

LES – one generator is missing a ground lug. The cafeteria floor needs to be done and the majority of the work can be done in-house. This will help deflect costs.

Kevin has been green lighted to receive his licenses in OE2 and E2. Next, he will be obtaining his D2 license.

III. ADJOURNMENT

Motion made by Lori Jahoda and seconded by Darcy Battye to adjourn at 7:15 PM

Respectfully submitted,
Deborah L. Saucier
Recording Secretary