

LEBANON BOARD OF EDUCATION
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
TUESDAY, APRIL 5, 2011
7:00PM

MINUTES

ATTENDANCE

PRESENT: Melissa Hofmann, Chairman Brenda Bennett
 Darcy Battye, Vice Chairman Keith Wentworth
 James Mello, Secretary Sandra Tremblay
 Lori Jahoda Donna Skaats (arrived 7:08 pm)
 Deanna Kokoszka

ABSENT: Vanessa Gray, student representative

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lebanon Special Education Interim Director Sandye Simon; Lebanon Middle School Principal Robert Laskarzewski; Lyman High School Principal Stephen Salisbury; Lyman High School Assistant Principal Carol Moore; Lebanon Elementary Interim Principal Bonnie Hanna; Jerome Walsh, Director of Maintenance

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 7:00 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT. The Pledge of Allegiance was led by all in attendance.

II. COMMUNICATIONS

1. Letter of Retirement
A letter of retirement was submitted by Gary Hoyt, Math teacher at Lyman, effective June 30th. Superintendent Tyler accepted the letter and wished Mr. Hoyt well.

III. PUBLIC PARTICIATION – BYLAWS OF THE BOARD #9300

No public participation

IV. REPORT OF THE SUPERINTENDENT/DISCUSS AND ACT UPON

1. District Dental Plan
The district broker, Ovation Dental, reported that we will not have an increase in premiums. Superintendent Tyler recommended the dental benefits be handled in-house as a self-funding insurance. There will be no impact to the employees and their coverage. Employees will receive a different insurance card. This will be a \$25,000.00 cost savings to the district. Superintendent Tyler will talk with J. Okonuk at the Town Hall. The town hall and schools will need to do this as a joint effort, but maintain their own checkbooks. It is a one year commitment that will begin on July 1st.

V. NEW BUSINESS

1. Review promotion events and ceremonies
Each Principal reported how each school's events are handled. LES will have their ceremony on June 10th at 6:30 PM which is a combination of promotion ceremony and student awards and a presentation by the LES Chorus; event lasts approximately 1 hour and 45 minutes. LMS will have their Promotion Ceremony on June 13th at 6:30 PM. Ceremony consists of award presentations, diplomas, slide show and choral and band presentation. The ceremony lasts approximately 1-1/2 hours. Lyman will host their Graduation on June 14th at 6:00 PM and lasts approximately 1 hour and 45 minutes. Graduation consists of speakers, awarding diplomas and choral presentation. There are also different award events as well as an Athletic Award night for Seniors on June 7th.
2. Review impact of BOF proposal on Board of Education 2011-12 budget.
Superintendent Tyler gave a budget handout to Board of Education members and notified members that the Board of Finance has set a 1.5% increase for the budget. Board of Education will meet this by not replacing 3 of the 4 retiring teachers at the Elementary School, \$25,000.00 will be saved by taking the dental insurance to self-funding within district and \$40,000.00 special education transition changes. By making these changes, no additional staff would be laid off.

VI. ACTION ITEM

DISCUSS AND POSSIBLE ACTION

1. Payment of Crane Invoice from King-Clark, LLC.
An invoice was submitted for crane use during snow removal on the roofs. The invoice is \$3,480.00. This invoice will be further investigated and discussed at the next Board of Education meeting.
2. Separation of the Director of Business & Technology position
Superintendent Tyler proposed dividing the Director of Business & Technology into two positions to redistribute the responsibilities. Keith Wentworth made a motion to authorize the Superintendent to present job descriptions and salary proposals for dividing the positions. Also, investigation of costs of outsourcing one or both positions.
Motion by K. Wentworth, motion was seconded by B. Bennett. Motion passed unanimously.

VII. EXECUTIVE SESSION

1. To Discuss negotiation with Eagle Rivet Roof Company
A motion was made by Keith Wentworth and seconded by Lori Jahoda to enter Executive Session at 7:35 PM; for the purpose of discussing:

1. To Discuss negotiation with Eagle Rivet Roof Company

In attendance: Melissa Hofmann, Chairman; Brenda Bennett; Darcy Battye, Vice Chairman; Keith Wentworth; James Mello, Secretary; Sandra Tremblay; Lori Jahoda; Donna Skaats; Deanna Kokoszka; Janet Tyler, Superintendent. **Motion passed unanimously.**

Returned to Special Session at 7:50 PM.

VIII. ADJOURNMENT

Motion by D. Skaats, seconded by K. Wentworth to adjourn the meeting at 8:10 PM.

Respectfully Submitted by
Deborah L. Saucier
Recording Secretary