

**LEBANON BOARD OF EDUCATION
FINANCE/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL CAFETERIA
SEPTEMBER 8, 2020 - 7:00 P.M.**

MINUTES

PRESENT: Nicole McGillicuddy, Matt Smith, Danelle Person, Sarah Haynes, John Konow and Superintendent Angeli.

I. CALL TO ORDER

N. McGillicuddy called the meeting to order at 7:00 p.m.

II. CORONAVIRUS RELIEF FUNDS UPDATE

The subcommittee discussed COVID-19 funds. So far we have spent \$149,000. Some of that money was coming from last year's account plus the allotment we got from the state which was \$145,000. There is an updated list of purchases related to COVID-19 in the board packet.

III. FACILITIES UPDATE

The tents are up, the fire alarms are being checked, the barriers are up and some more are being ordered. Masks and gloves have been distributed in bulk quantities, face shields and gowns are being distributed in small quantities. Between September 9th and 10th there should be additional wipes coming in. The MERV-13 filters will be delivered September 10th and they will take 1-2 days to install. Around September 16th the water bottle fillers will be shipped. At LMS the gym exhaust fans are now working and the six exhaust fans that are not working will be replaced this Thursday. The oil tank project is in the works, October 22nd is the target date for the new oil tank to be installed and there will be a couple weeks of work prior to that to get that underway. At LMHS there are nine roof top exhausts that will need to be replaced. Those will be delivered this week and installed next week. There were new dispensers for toilet paper and paper towels installed at LES. Four additional custodian subs are being hired; two at LES, one at LMS and one at LMHS.

IV. 2020-2021 BUDGET UPDATE

The budget is still okay. We are continuing to purchase items and waiting on money from the state. There are no freezes yet. We hired a fourth grade teacher, increased the hours of the part time IT Tech to full time, and have brought sub custodians in the building during the day for additional support.

V. DISCUSS 2020-2021 BUDGET DEVELOPMENT CALENDAR

In the board packet is an internal document developed to start the budget. This process will begin this month. We are also waiting for the BOF calendar.

VI. ADJOURNMENT

The meeting was adjourned by N. McGillicuddy at 7:28 p.m.

Respectfully Submitted,
Melissa Hashem, Board Clerk