

**LEBANON BOARD OF EDUCATION  
FINANCE/FACILITIES SUBCOMMITTEE  
SPECIAL MEETING  
LEBANON MIDDLE SCHOOL CAFETERIA  
JANUARY 12, 2021 - 6:45 PM**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Nicole McGillicuddy, John Konow, Sarah Haynes and Matthew Smith.

**ALSO PRESENT:** Interim Superintendent Patricia A. Ciccone, Kevin French, Facilities Director, Robert Sirpenski, Business Manager.

**I. CALL TO ORDER**

N. McGillicuddy called the meeting to order at 6:48 p.m.

**II. 2020-2021 OPERATING BUDGET**

R. Sirpenski reported that it is not possible to provide a complete and detailed forecast for the year end due to many factors. With the most current information available, he does believe it will close out in the positive rather than the negative. The Curriculum Director position that was recently filled has a year-end positive variance of about \$55,000 in the salary line. Magnet school tuition is favorable by \$39,000. The excess cost reimbursement won't be determined until February. The health insurance is forecasted to be over budget by about \$85,000. Congress recently passed a second COVID relief package for CT K-12 schools. The amount or method of allocating funds to school districts is still unknown at this point.

**III. 2020-2021 QUARTERLY REPORTS**

The reports were provided in the Board Packet. The Board will receive \$145,000 from the COVID relief grant to be allocated for expenses from July - December 2020.

**IV. SUPERINTENDENT SEARCH FUNDING**

Anticipated to cost between \$10,000-12,000. The subcommittee can decide which line items in the budget they would like to make transfers from to cover the search costs. There will be a presentation this Thursday, at which time this will be discussed further.

**V. 2021-2022 OPERATING BUDGET**

The preliminary budget analysis is currently showing a 5.7% overall increase. There was discussion about being over budget on the health care cost for the last two years; the subcommittee would like to look closer at this item and possibly increase the percentage. The next subcommittee meeting they will look closer at it to see where they can decrease some areas and increase other areas. The subcommittee requested a report to be given at the next meeting.

**VI. LES BUILDING PROJECT**

The ventilation system in the 56 and 66 wings at LES need to be replaced as they are out of code. The town will need to form a building committee to accomplish this project. This project will include the replacement of windows as well. This will be revisited next Tuesday at the next subcommittee meeting.

**VII. ADJOURNMENT**

The next finance/facilities subcommittee meeting will be held next Tuesday, January 19, 2021 at 7:00 p.m. The meeting was adjourned at 7:17 p.m. by N. McGillicuddy.

Respectfully submitted,

Melissa Hashem  
Board Clerk