

**LEBANON BOARD OF EDUCATION
SUPERINTENDENT EVALUATION SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
December 8, 2015
6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Stephen Nelson, Chairman
James Mello
Bert Bosse
Albert Vertefeuille, ex officio

ALSO PRESENT: Robert Angeli, Superintendent

CALL TO ORDER

Meeting was called to order at 6:30 p.m. by Stephen Nelson, Chair

Review and discuss process:

Mr. Nelson discussed documents and process:

1. Timeline of Superintendent's evaluation. The dates and process have been agreed upon by Superintendent Angeli and the Board
2. The evaluation document alignment of the key for grading was reviewed and agreed upon by Superintendent Angeli. The evaluation document itself was approved previously.
3. The subcommittee agreed that the evaluation is expected to be filled out by all nine members of the board and the key used to grade the document. Comments are encouraged and expected if the grade is 4 (four) excellent or 1 (one) or less, unsatisfactory. The document is to be handed into the Chairman and tabulated and a conclusion of commentary presented to the board and Superintendent for review.
4. The subcommittee agreed that the Document presented by Superintendent Angeli "The Theory of Action" will be used for # 5 short and long term goals and objectives and it will become a final document This will be added to the agenda tonight under action items.

ADJOURNMENT

Motion by S. Nelson and seconded by J. Mello made a motion to adjourn. Motion passed unanimously.

Meeting adjourned at 6:51 p.m.

Respectfully submitted,

Sandra Tremblay, BOE Secretary