

**LEBANON BOARD OF EDUCATION
SUPERINTENDENT SEARCH SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
October 21, 2014**

MINUTES

ATTENDANCE:

PRESENT:	Bert Bosse, Chair	Lori Jahoda
	James Mello	Keith Wentworth
	Al Vertefeuille, Secretary	
	Stephen Nelson, Chair, Board of Education	

I. CALL TO ORDER

The Superintendent Search Subcommittee meeting was called to order at 7:00 by Chairman Bert Bosse.

- II.** Discussion of 3 RFP's we received. Keith said he had talked to CABA asking if we can delete some of the steps outlined in their proposal. The response was yes we can.
Bert asked us to write down the three qualifications we would like to see in a new superintendent. We discussed all of the responses which seemed to fit into three main concerns.
1. Excellent management and communication skills with positive staff and parent relationships, positive budget experience and ready to make those difficult decisions.
 2. Previous experience as a Superintendent and building administrator.
 3. Up-to-date on current and new innovations in education with the ability to present to Board, staff and parents.
- III.** Discussion of each RFP and agreement to interview all three on November 10th or 12th between 6:00 p.m. – 9:00 p.m. Each will be allowed a half hour presentation followed by a fifteen minute Board question and answer and with a fifteen minute Board alone discussion. Bert will call to schedule.
- IV.** We will prepare questions to ask each of the three groups and Bert will compile them.
- V. Adjournment**
Motion to adjourn made by Al Vertefeuille and seconded by Keith Wentworth. Motion passed unanimously.
Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Albert Vertefeuille
Board Secretary