

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
September 9, 2014
7:00 P.M.**

ATTENDANCE:

PRESENT: James Mello, Chair
Jason Nowosad
Keith Wentworth
Stephen Nelson, Chair Board of Education

ALSO PRESENT: Superintendent of Schools Janet Tyler, Facilities Director Kevin French, Business Manager Don Neel

I. CALL TO ORDER

James Mello, Chair called the meeting to order at 7:04 p.m. at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. Bailey's Garden

James Shifrin gave an overview of phase I and II of this project. \$225,000.00 in donations and in kind services have been received since fall of 2007. Plan designs for the project were distributed. Mr. Shifrin described the further excavating that is being planned for October. Contractor will need four days to do excavating. This will be during the school week. The contractor is Butler Construction. The Board of Education through a grant will provide the mulch. Keith Wentworth noted concern of the excavating interfering with the water wells in the project area. Keith suggested a sleeve under the structure. Jason Nowosad suggested finding where the electrical wiring is located, and questioned liability for the project. Janet Tyler expressed concerns with the site and digging during when school is in session. The contractor is donating his time and equipment and this is when he can do the project as noted by Mr. Shifrin. Janet Tyler and Don Neel spoke to CIRMA who is the insurance carrier today and a certificate of insurance is needed and certified inspections need to be done. CIRMA would require signed releases of liability from any volunteers. Need further information where pipes are located and suggested to use floating pillars. Will discuss tonight with full Board.

III. LES fire doors

Kevin French presented the bid he had received for the LES fire doors from Builders Hardware. SIP funds will be used for this project. James Mello will recommend going forward with this project tonight at full Board meeting.

IV. CRS Conservation through Technology

Kevin French reported that no information has been received.

V. Adjournment

Motion made by Jason Nowosad to adjourn the meeting at 7:40 p.m. Seconded by Keith Wentworth.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Kathleen E. Chapman

Recording Secretary