

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
APRIL 9, 2019 – 6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Alan Dunnack, William Meese, Jason Nowosad, Alexis Margerelli-Hussey

ALSO PRESENT: Superintendent Robert Angeli, Robert Sirpenski, Business Manager

I. Call To Order

A. Dunnack called the meeting to order at 6:33 p.m.

II. Review Job Descriptions

1. 3.20 – Supervisor of Facilities and Custodial Services
Possible certifications discussed. Oversight from EMCOR discussed. Facilities Director vs. Maintenance Supervisor discussed. R. Sirpenski discussed financial management duties of positions. Position would also need computer skills.
2. 3.22 – Maintenance Worker
Discussion of in-house transition and budget savings. Planning for a smooth transition discussed. Salary ranges discussed. EMCOR services discussed. Costs of purchasing and maintaining a truck discussed. Insurance rates will be coming out soon.

III. Update on installation of School Zone signs

They were delivered today. Concrete bases have been ordered. Sign by LES has been repaired.

IV. Discussion of SIP account and prioritize summer projects

Superintendent Angeli recommended delaying vaping and smoking detection devices and district painting. #15, HVAC equipment replacement and #17, district truck replacement moved to non-lapsing account. The Superintendent recommended moving the weight room to the non-lapsing account. W. Meese suggested revisiting the weight room.

V. Adjournment

Meeting adjourned at 7:04 p.m.

Submitted by,

Kathleen E. Chapman, Board Clerk