

**LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
MARCH 11, 2014 – SPECIAL MEETING 6:30 P.M.**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** James Mello, Chair  
Keith Wentworth  
Stephen Nelson, Chair Board of Education

**ALSO PRESENT:** Superintendent of Schools Janet Tyler, Facilities Director Kevin French, Chris Jordan, Conserv.

**I. CALL TO ORDER**

James Mello, Chair called the meeting to order at 6:30 p.m. at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

**II. SIP Account**

Kevin French gave an update on what projects have been already been completed or that are in progress using SIP funds. The Town Board of Finance suggested bonding the roof replacement at LHS at a future date. Roof top HVAC units were discussed for LHS. Will bid for these units and have them installed this summer. The SIP funds will be exhausted by June 30<sup>th</sup>. Mr. French noted that the SIP fund was a good idea and has helped with the needs of the buildings in the district.

**III. District Gymnasium Floors**

Kevin French updated the status of the gym floor at LHS. Bids will be sought for sanding down to bare wood and refinishing. Discussion of using athletic SIP funds. Keith Wentworth asked that research be done on the contract and work that was done following the flooding incident a few years ago. The use of all of the gymnasiums at all the schools was discussed.

**IV. Building Automation Preventive Maintenance Agreement**

The contract for automation controls was discussed. This contract would be from 7/1/14 – 6/30/15. This item will be put in the agenda in May.

**V. LES Well Update**

Kevin French reported that the filters will be installed this week. State of Connecticut will have to inspect. If all goes well, hope to have the well in use by March 20<sup>th</sup>.

**VI. LMS Lockers**

Lockers have been installed. Some of the locks need replacement as reported by Kevin French.

**VII. CL&P**

Chris Jordan of Conserv gave a presentation on retrofitting various lighting throughout the district. Costs were compared and the savings of this project were discussed. Savings would be realized in four years, refrigeration would not be included. This will be an agenda item for next BOE meeting.

Superintendent Tyler reported that the bus company has requested a port a potty at the elementary school. There is room for one to be placed at the school.

James Mello made a motion to adjourn the meeting, seconded by Keith Wentworth.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Kathleen E. Chapman  
Recording Secretary