

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
CENTRAL OFFICE CONFERENCE ROOM
November 1, 2013 – SPECIAL MEETING 9:00 AM**

MINUTES

PRESENT: Jim Mello, Sandy Tremblay, Darcy Battye

ALSO PRESENT: Superintendent of Schools Janet Tyler, Facilities Director Kevin French

I. CALL TO ORDER

James Mello, Chairperson, called the meeting to order at 9:05 a.m. at the Central Office Conference Room at 891 Exeter Road, Lebanon, CT.

II. LES Water/Well

The Superintendent and Facilities Director shared results from the water tests that were just received. Next steps include testing water in the storage tank and, if all is within appropriate limits, well #2 can be used for drinking water. District personnel will be exploring a filtration system, etc. for well #1, which will remain offline, as a precaution. Well #2 generates an adequate amount of water for the school's needs. This plan was shared and approved by the DPH and Robert Powitz, PhD, Sanitarian and a member of the Joint Committee on Drinking Water Units at NSF International.

III. Energy Audit

Kevin French received results from the energy audit performed by Con-Serv and CL&P. It focused on retrofit for lighting and refrigeration for kitchens.

IV. Window Cranks

Kevin French shared a sample of the new cranks assemblies being ordered for the LMHS windows. The first order will be for 30 with additional assemblies to be ordered after the number and type needed to complete the replacements has been determined.

V. Greenhouse Glass

There is an RFP on the district website, re: replacement of the LMHS greenhouse glass. A walk-through of the site will take place on Tuesday and the opening of the bids will occur on Friday of next week. There is \$50,000 in the Capital SIP budget. The BOE will need to meet to award the bid.

VI. LES Fire Doors

Measurements have been taken and Builders Warehouse will be supplying a quote. A local tradesman will install them.

VII. Vo-Ag Technology Grant

The technology grant submitted two years ago for computers must go through the state approval process. This information will be shared with the Town Vo-Ag Building Committee.

VIII. Adjournment

The meeting adjourned at 9:50 a.m.

Respectfully submitted,

James Mello, Chair