

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SEPTEMBER 10, 2013 – SPECIAL MEETING 7:00 P.M.**

MINUTES

ATTENDANCE:

PRESENT: James Mello, Chair
Sandra Tremblay
Keith Wentworth

ALSO PRESENT: Superintendent of School Janet Tyler, Facilities Director Kevin French, Darcy Battye.

I. CALL TO ORDER

James Mello, Chair called the meeting to order at 6:30 p.m. at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT

II. Snow and Ice

Kevin French reported that two bids had been received. One for \$70,000.00 and another for \$51,495.00. He has checked the references of the lower bidder, and they were good. Bid will be presented to Board of Education tonight.

III. LMHS Fencing and Repairs

Proposals have been received to do the repairs to fencing at LMHS. This would include moving the fence pass through. Keith Wentworth questioned whether there were any safety concerns. They have become too narrow to pass through due to frost of the posts. Large amounts of cement are sticking up. The proposal will be presented to the Board of Education tonight.

IV. LMS Gate Replacement

Proposal has also been received to do gate replacement at LMS. This will be presented to the Board of Education tonight also.

V. Varsity Baseball Fence Replacement

Kevin French reported on the proposal that has been received to due to this project. Discussion of why this needs to be replaced. There was a discussion of condition of bleachers at this field.

VI. SIP Overview

Discussion of what has been spent thus far, and what was spent last year. Discussion of upcoming projects and what will be remaining in this account.

VII. Cranks/Windows LMHS

There is a window on the West side of the high school that is leaking water and will at least have to be caulked. Kevin is still searching for better hardware for the windows. Suggestion to check with Columbia Glass for a possible vendor for the crank handles by Keith Wentworth.

VIII. Energy Audit – NE Utilities

Kevin French reported that he is working with both NE Utilities and Conserv on the energy audit. He hopes to have a report in the next couple of weeks. They are working together.

The projects that were completed over the summer were provided by Mr. French and discussed. Much was accomplished.

Keith Wentworth mentioned that the septic tanks are being pumped every year. Keith Wentworth offered to look in April or May to see if they really need to be pumped. Sandra Tremblay questioned if there is a State mandate about them being pumped every year. Keith asked about the plumbing at LMHS. The plumbing at the high school has been repaired and is being monitored. It seems to be doing well.

IX. Adjournment:

Meeting adjourned at 7:20 p.m.

Submitted by,

Kathleen E. Chapman

Recording Secretary