

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
May 14, 2013– 6:15PM**

MINUTES

ATTENDANCE

PRESENT: James Mello, Chairperson, Melissa Hofmann, Sandra Tremblay

ALSO PRESENT: Superintendent of Schools Janet Tyler; Facilities Manager Kevin French, Business Manager Eve Spencer, Darcy Battye

I. CALL TO ORDER

James Mello, Chairperson called the meeting to order at 6:15 PM in the Lebanon Middle School Library Media Center at 891 Exeter Road, Lebanon, CT.

- II.** Reviewed and discussed Five Year Maintenance and Repairs to District fire systems Bid: recommended to award bid to P&J Sprinkler for the amount of \$36,965 (SIP 2012-13).
 - III.** Reviewed and discussed Heating Units (2) at Elementary School Bid: recommended to award bid to Mega Mechanical for the amount of \$42,845 (SIP 2013-14).
 - IV.** Reviewed and discussed District Swipe Cards and Electric Door Upgrades Bid: recommended to award bid to Dugmore & Duncan, Inc. for the amount of \$9,276.20 (General Budget).
 - V.** Reviewed and discussed Repair to Chain Link Fence and Gates at Lyman and Gate at Lebanon Middle School Bid: recommended to award bid to The Fence Man & Sons, Inc. for the amount of \$4,575 (SIP 2012-13).
 - VI.** Reviewed and discussed Full Service Contract for Hot Water Boilers, Burners, Water Heaters and Pumps Bid: recommended to award bid to EMCOR Services for the amount of \$13,558. Options for 2014-15, 2015-16 were included with the bid (2013-14).
 - VII.** Discussed purchase of folding chairs to be used/stored at LMS.
 - VIII.** Discussed district painting, which will occur in the three schools after the close of school in June.
 - IX.** Discussed need for LMHS and LES stage curtains. The cost is \$5,000 per panel and three are needed at each school.
 - X.** Discussed LMHS stage lighting control upgrade. To complete the Glee Grant project it will cost \$4,103 to upgrade the panel (General Budget).
 - XI.** Discussed LMHS window crank upgrade /replacement. There are twenty-four cranks on order.
-

XII. Discussed providing WiFi access at the three schools. The cost would be approximately \$94,000.

XIII. Discussed Security Precautions

- LES blinds replacement: \$13,417.16 for aluminum; \$10,870 for solar (possibly SIP 2013-14).
- LES fire door replacement
- Cameras at three schools. Each camera will cost approximately \$300 plus electrical.
- Inside/Outside PA system at LMHS. The cost: Inside (\$10,875), Outside (\$14,300); Scoreboard (\$8,125).

IVX. Adjournment

Meeting Adjourned at 7:12 PM

Submitted by,
James Mello, Chair
