

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
MARCH 12, 2019 - 7:00 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Alan Dunnack, William Meese, Alexis Margerelli-Hussey, Jason Nowosad (7:10)

ALSO PRESENT: Superintendent of Schools Robert Angeli, Kevin French, Director of Facilities

I. Call to Order

A. Dunnack called the meeting to order at 7:02 p.m.

II. Review and Discuss EMCOR Contract

Superintendent Angeli noted that the EMCOR portion of the budget would be approximately \$45,000.00. In discussions with EMCOR they are willing to absorb \$13,956.00 for the boiler and HVAC maintenance. This is a full service agreement for all schools. This would mean a savings of approximately \$31,000.00 in the budget. If EMCOR goes away would need two trucks. The superintendent gave a history of in house and contracting out. Current contract is working. W. Meese noted the proposal submitted to the Board of Finance has the elimination of the EMCOR contract. The contract ends June 30th. Overlapping with Facilities Director was discussed. J. Nowosad discussed the hiring process for a Facilities Director and a maintainer. Would need to post next month. The Board of Education involvement for the hiring process was discussed. W. Meese would like to see job description. J. Nowosad suggested sending to Facilities Subcommittee.

III. Discuss ECG Energy Savings Program

A. Dunnack noted this needs to be proposed soon. This needs Board of Selectmen and Board of Finance support. Titan Energy Group is being researched.

IV. Discuss SIP Capital Requests

The list of possible summer projects was distributed. Projects that would go out to bid discussed.

V. Discuss Athletic Facilities Capital Requests

These requests include the irrigation study.

VI. Adjournment

Meeting adjourned at 7:31 p.m.

Submitted by,

Kathleen E. Chapman, Board Clerk