

**LEBANON BOARD OF EDUCATION  
FINANCE/BUDGET SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL CONFERENCE ROOM  
JANUARY 23, 2013 ~ SPECIAL SESSION ~ 1:00PM**

**MINUTES**

**ATTENDANCE**

PRESENT: Melissa Hofmann, Chair  
Darcy Battye  
Judd Wardell  
Sandra Tremblay

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Lyman Memorial High School Principal Stephen Salisbury; Lebanon Middle School Principal Robert Laskarzewski; Lebanon Elementary School Principal Andrew Gonzalez; Business Manager Eve Spencer

**Audience:** Norwich Bulletin Intern reporter

**I. CALL TO ORDER**

Melissa Hofmann called the meeting to order at 1:05 PM in the Lebanon Middle School Conference Room at 891 Exeter Road, Lebanon, CT.

**II. Points of Discussion:**

1. Increase legal \$25,000
  2. CIRMA ~ if BOE joins with Town of Lebanon employee pool for property, liability, auto and worker's compensation:
    - 'flat line' for auto and liability
    - worker's compensation for the next 3 years = 7.5%, 7.5%, 7.0% maximum
    - reduction savings for worker's compensation = \$11,068
    - reduction savings for property and liability = \$18,521
- ⤴ Baseline budget; keeping non-contractual at a 0% = 3.53%
- Administrators request for discretionary = 3.72% (starting point)
- ⤴ RFPs for copiers and transportation due 02/01/2013
- ⤴ Base line = 3.53% - go to 4% (1<sup>st</sup> priority additions)
- Librarian = 3.84%
- LMHS Art = 3.95%
- LMHS Music = 4.12%
- ⤴ If the budget moves from at 3.53% to 2.5% (reductions)
- Full time teaching position - (\$50,000) = 3.24%
- Non-Certified to 0.8 FTE - (\$10,581) = 3.18%
- Reduction to .6 programming - (\$39,000) = 2.97% (not including stipends, if any)
- Extra curricula activities - (\$43,376) = 2.73%
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- Study Island & 2 Adobe software programs - (\$20,000) = 2.61%

✧ email correspondence from S. Nelson, BOE member apologizing for non-attendance

**NOTE** – The BOE subcommittee meetings are working meetings to discuss possible impacts to the 'DRAFT' 2013-2014 proposed budget. The budget will be presented to the full BOE on 02/12/2013 at the BOE Business Meeting.

Meeting Adjourned at 2:00PM.

Submitted by,  
Melissa Hofmann, Chair

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