

**LEBANON BOARD OF EDUCATION
FINANCE/BUDGET SUBCOMMITTEE
LEBANON MIDDLE SCHOOL CONFERENCE ROOM
JANUARY 18, 2013 ~ SPECIAL SESSION ~ 1:00PM**

MINUTES

ATTENDANCE

PRESENT: Melissa Hofmann, Chair
Darcy Battye
Judd Wardell

ABSENT: Stephen Nelson

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman Memorial High School Principal Stephen Salisbury; Lebanon Middle School Principal Robert Laskarzewski; Lebanon Elementary School Principal Andrew Gonzalez; Business Manager Eve Spencer; Sandra Tremblay

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 1:05 PM in the Lebanon Middle School Conference Room at 891 Exeter Road, Lebanon, CT.

II. REVIEW AND DISCUSSED

A 'Thank You' to Eve Spencer for her effort in calculating various scenarios and providing documentation.

The following changes were reviewed:

- the proposed insurance number for FY 2013-2014 went from 10% to an 21% increase; an impact of \$156,738
- auditor line item will be increased due an actuarial evaluation (3 yr cycle) due next fiscal year
- 'My Learning Plan' software was decreased
- An increase to NEASC LMHS line for buses (+ \$2,000) for scheduling half days

The “new” baseline budget is 3.50% from a 3.39% with an increase in legal fees (+\$25,000), and the above mentioned changes.

The subcommittee will meet again on Wednesday, January, 23, 2013 at 1:00PM.

Meeting Adjourned at 2:30PM.

Submitted by,
Melissa Hofmann, Chair
