

**LEBANON BOARD OF EDUCATION  
FINANCE/BUDGET SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL CONFERENCE ROOM  
December 19, 2012 - SPECIAL MEETING – 1:00 PM**

**MINUTES**

**ATTENDANCE**

PRESENT: Melissa Hofmann, Chair  
Darcy Battye

ABSENT: Stephen Nelson  
Judd Wardell

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Business Manager Eve Spencer; Lyman High School Principal Stephen Salisbury; Lebanon Middle School Principal Robert Laskarzewski; Lebanon Elementary School Principal Andrew Gonzalez, Director of Special Services Sandye Simon

**I. CALL TO ORDER**

M. Hofmann called the meeting to order at 1:05 PM in the Lebanon Middle School Conference Room at 891 Exeter Road, Lebanon, CT.

**II. REVIEW AND DISCUSSED**

The subcommittee reviewed the “DRAFT” 2013-2014 budget book, requesting input from each building principal and/or staff member associated with their proposed budget. The administrators were requested to bring forth a tiered approach for the next meeting including the possible impact of reductions as well as, a proposed safety plan to increase/correct any areas of concern for their specific building.

This information shall be presented at the next subcommittee meeting on January 3, 2013.

Meeting Adjourned at 2:40PM.

Submitted by,  
Melissa Hofmann, Chair

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