

**LEBANON BOARD OF EDUCATION
POLICY SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
OCTOBER 9, 2012 - SPECIAL MEETING – 7:00 PM**

MINUTES

ATTENDANCE

PRESENT: Donna Skaats, Chairman Stephen Nelson
 Keith Wentworth

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman High School Principal
Stephen Salisbury

I. CALL TO ORDER

D. Skaats called the meeting to order at 7:00 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. REVIEW AND DISCUSSED

- Reading of Policy #3281 • Fundraising Activities: Keith Wentworth noted that Door-to-Door Fundraising is unenforceable and unnecessary and should be taken out of the policy and brought to the Board. Donna Skaats noted there should be an item noted that the fundraising should be “in excess of a certain amount”. There was continued discussion about the School’s liability and fundraising in general.
- Reading of Policy #3511 • Section 504 of the Rehabilitation Act of 1973: There was discussion about retention of electronic records.
- Reading of Policy #4118.51 & 4218.51 • Social Networking: All felt this policy was open-ended.
- Reading of Policy #5113 & 5113.1 • Student Attendance and Truancy: Five days per month versus two days per week should be left to Student’s Discrepancy. It should be coordinated through the appropriate school with a requirement to make contact. A record shall be maintained regarding the attempt (page 5).
- Reading of Policy #5114 • Student Discipline: It is unclear whether volunteers should be in there with reference to Page 5 - Article 3 and Page 8 - Article 4: Hunting Violations.
- Reading of Policy #5125 • Confidentiality and Access to Education Records: Reward included if District maintains law effective until units follow. Take out “please note” and as stated above. Page 30-31 is not being adopted, this is just an appendix.
- Reading of Policy #5131.8 • Use of Private Technology Devices by Students: Thoughts on optional sections?
- Reading of Policy #5141.21 • Administration of Student Medications in the Schools: Regulations need to be updated by the Nurses.
- Reading of Policy #5141.27 • Automatic External Defibrillators: Item #4 does not need to be in bold print.

- Reading of Policy #5144.1 • Administrative Regulations Concerning Restraint and Seclusion of Persons at Risk: The communication piece is new and in regulations.
- Reading of Policy #5145.12 • Search and Seizure: What changed? There needs to be more generic wording regarding search of student and effects with dogs blessed.
- Reading of Policy #5145.4 • Non-Discrimination (Students): No change.
- Reading of Policy #6162.51 • Student Privacy: No change.
- Reading of Administrative Regulations Regarding Employee Use of The District's Computer Systems and Electronic Communications #4118.4 (a) & 4218.4 (a): On first page, second paragraph, the second sentence beginning with "All Users" ... Take out "All people who use personal technology" etc. This sentence is unnecessary.
- Reading of Management and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease (Diabetes): No change.
- Reading of Policy #6146 • High School Graduation Requirements: This policy is being tabled where it will be discussed at the next meeting.

Meeting Adjourned at 7:28 PM

Submitted by,
Lynn Mastrangelo
Recording Secretary