

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
MARCH 13, 2012 - SPECIAL MEETING - 7:00 PM**

MINUTES

ATTENDANCE

PRESENT: Jim Mello, Chairman Sandra Tremblay
 Keith Wentworth Melissa Hofmann

ALSO PRESENT: Superintendent of Schools Janet Tyler, Lyman High School
Principal Stephen Salisbury; Maintenance Director Kevin French

I. CALL TO ORDER

J. Mello called the meeting to order at 7:00 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. BOILER BID

Handouts were given for boiler repairs to date. K French explained that all the repairs have been completed. Expenses exceed \$13,000.00 for one boiler that would have been covered by a maintenance contract. Maintenance contract bids were received and EMCOR was the low bidder of all encompassing one year contract that will begin on July 1, 2012 through June 30, 2013. K. French will investigate with EMCOR to ensure that the preventative maintenance contract ends on June 30, 2012 and the full service maintenance contract begins on July 1, 2012.

III. DRAINAGE SYSTEM MODIFICATION BID

Cunningham Construction was the low bidder with a cost of \$33,990.00 More water testing is being done on well #2.

IV. CAPITAL REQUESTS

K. French submitted spreadsheets to subcommittee members that have been revised to put items in more of a priority order. Discussion followed. Lyman's blue storage building is in need of a new roof. Expensive items are stored in the building and are at risk of damage. A suggestion was made to clean out the metal storage bins behind Lyman, move them to where the storage building is located and move items out of the building until a decision on the roof is made.

Meeting adjourned at 7:27 PM

Respectfully Submitted,
Deborah L. Saucier
Recording Secretary