

ATTENDANCE

Stephen Nelson
Melissa Hofmann

ABSENT Donna Skaats, Chairman

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman Memorial High School Principal Stephen Salisbury

I. CALL TO ORDER

D. Skaats called the meeting to order at 6:17 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. Review and discuss revised policies recommended by Shipman and Goodwin:

- a. **#1110 – Parent-Teacher Communication**
No changes or revisions – move for approval
- b. **#1330 – Use of School Facilities**
Revision – Rate sheet needs to be updated
- c. **#3160 – Board Budget Procedures and Line Item Transfers**
Revision – In third paragraph put a “.” in the sentence “after prepared”
- d. **#3281 – Fundraising Activities**
No changes or revisions – move for approval
- e. **#3313 – Purchasing**
Revision – In Section A – Change \$7,500.00 to \$5,000.00. Make same revision through the policy including Section B title and first paragraph of Section B.
- f. **#3451 – School Activity Funds**
Tabled
- g. **#3524.1 – Pesticide Application On School Property**
Section F on page four – remove brackets and remove bold from sentence
- h. **Revision - #4111 – Hiring Of Non-Certified Staff**
No changes or revisions – move for approval
- i. **#4118.112 –Sex Discrimination And Sexual Harassment In The Workplace (Personnel)**
Revision – on last page of policy add name of Director of Special Services and remove all brackets. When policy is posted, the name and address of regional office will be added
- j. **#4118.231 – Alcohol, Tobacco and Drug-Free Workplace**
No changes or revisions – move for approval
- k. **#4118.232 – Prohibition Against Smoking**
Accept version A, more comprehensive version

- l. #4153.1 – Family and Medical Leave**
No revisions or changes – move for approval
- m. #5114 – Student Discipline**
No revisions or changes – move for approval
- n. #5118.1 – Homeless Children And Youth**
No revisions or changes – move for approval
- o. #5125 – Confidentiality And Access To Education Records**
Revision – On page 7 remove brackets in paragraph regarding copying charges.
Remove all bold print and brackets.
- p. #6153 – Field Trips**
Tabled

Meeting adjourned at 7:01 PM

Respectfully Submitted,
Deborah L. Saucier
Recording Secretary