LEBANON BOARD OF EDUCATION PHYSICAL PLANT/FACILITIES SUBCOMMITTEE LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER SPECIAL MEETING

February 7, 2012 6:00 PM MINUTES

ATTENDANCE

PRESENT: Jim Mello, Chair Sandy Tremblay

Keith Wentworth

ABSENT:

ALSO PRESENT: Superintendent of Schools Janet Tyler; Kevin French; Melissa Hofmann

I. Call To Order

J. Mello called the meeting to order at 6:00 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. Boiler Bid

K. French gave handouts to the committee regarding the boilers. A walk-through was done on February 7th with three vendors that are interested in submitting bids. The bids will be opened on February 14th. An addendum has been added to include the circulator pumps.

III. Well #2 Timeline

K. French gave handouts regarding the proposed timeline for well #2. The timeline show the past, present and future work that will need to be done for maintaining the well and correcting drainage issues. Additional costs of approximately \$200-\$300 will be incurred for the testing of the well #2 before drainage work begins. Once the well is brought into compliance, testing will take place over four weeks to ensure well is free of contamination, drainage work will be done. Completion date is slated for mid-April. The Wetlands Commission has approved permit. Survey crew confirmed that the well was not as deep as originally thought. Anchor Engineering will file the formal request to begin the project. J. Mello thanked B. Handfield of Anchor Engineering for his professionalism and work that he has put in on this project.

IV. Capital Requests

K. French handed out a spreadsheet with items and actual costs for repair/replacement. K. French will update the list with other projects and estimated costs. Items on the list should be separated into two columns: Capital and Safety/Repairs. Discussion followed over repairs that are needed to each building and costs associated if work cannot be done in-house (LMS locker rooms, greenhouse, etc.)

Meeting adjourned at 6:31 PM

Respectfully submitted,

Deborah L. Saucier Recording Secretary