

**LEBANON BOARD OF EDUCATION
POLICY SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SPECIAL MEETING
February 7, 2012
6:30 PM
MINUTES**

ATTENDANCE

PRESENT: Donna Skaats, Chair
Keith Wentworth
Sandra Tremblay
Stephen Nelson

ABSENT:

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman High School Principal Stephen Salisbury

I. Call To Order

Donna Skaats called the meeting to order at 6:36 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. Review and discuss new policies recommended by Shipman and Goodwin

- a. #1250Visitors**
Recommended accepting with the understanding that regulations governed by each building administrator.
- b. #3511 Section 504 of the Rehabilitation Act of 1973**
Recommended accepting with change of language to "Director of Special Services"
- c. #3520.10 Parental Access to Instructional Material**
Recommended accepting
- d. #9110 Oath of Office**
Recommended adding to bylaws
- e. #9221 Filling Vacancies on the Board**
Recommended adding to bylaws
- f. #9222 Removal of Board Officers**
Recommended adding to bylaws with the clarification of "14 days notice of meeting"
- g. #9270 Conflict of Interest**
Recommended adding to bylaws
- h. #9321 Time, Place and Notice of Meetings**
Recommended adding to the bylaws with the addition of the following language: add "November 30th" and remove brackets also add "ending time of 10:00 PM"
- i. #9322 Public Meetings and Executive Session**
Recommended adding to bylaws
- j. #9323 Construction and Posting of Agenda**
Recommended adding to bylaws with the following deletions: 1a, 1b and 2. Also, delete the remaining bold print
- k. #9324 Meeting Conduct**
Recommended adding to bylaws with the addition of "30 minutes"

I. #9326 Minutes

Recommended adding to bylaws

Respectfully Submitted,

Deborah L. Saucier
Recording Secretary