# LEBANON BOARD OF EDUCATION PHYSICAL PLANT/FACILITIES SUBCOMMITTEE LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER SPECIAL MEETING

# JANUARY 10, 2012 AT 6:30 PM MINUTES

#### **ATTENDANCE**

**PRESENT:** Melissa Hofmann, Acting Chair Sandy Tremblay

Keith Wentworth

**ABSENT:** Jim Mello, Chair

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Kevin French

#### I. Call To Order

Melissa Hofmann called the meeting to order at 6:31 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

## II. Discuss well

Brandon Handfield, from Anchor Engineering, discussed the matter of connecting the LMS well to the well/chlorination system at Lyman. There would need to be updates to the pump skid at Lyman to allow for the added requirements to the system. K. Wentworth raised the question of drilling another well at LMS and not tying the two systems together. Concerns were raised over the ledge that is in the field between LMS and Lyman that could possibly cause issues running the pipe. There is an issue with not enough space to move the current drain to another location. Anchor Engineering needs more time to review LMS water system. The deadline for the submission is February 12<sup>th</sup> to the state department. Anchor Engineering will have estimates to the Superintendent and/or Kevin French by the next meeting.

## III. Discuss lighting

The district lighting is 95% completion. LES has one light to be fixed, but needs to contact Northeast Utilities since the light is in close proximity to a high tension power line. LMS has a light sensor by the flagpole that needs to be repair and Lyman has to fixture waiting to be installed. The lights at LES have been programmed to stay on until 11:00 PM and Lyman's lights will stay on until 1:30 AM.

## IV. Discuss walk through of three school buildings

Lyman High School has already had the walk through and repair tickets have been submitted for fans that are not working. Sealing of green house windows and Vo-Ag tile needing to be repair will be done in house by EMCOR personnel. The middle and elementary school will have their walk-through done after the first of the year by the Fire Marshall. LMS has a frequency drive in the heating system that is not working and Mr. Slim units in the library to help reduce sound will needed be quoted for approval. LES needs to have the sound system repaired in the gymnasium, boiler combustion/damper actuators needs work that will be quoted for replacement. Blank plates for the boys/girls bathrooms in the 66 wing are on order. The art room is currently being accessed so that the water heater may be repaired and the music room is being cleaned. Quote for the water fountains and toilet repairs will be submitted by mid-January.

Meeting adjourned at 7:00 PM

Respectfully Submitted, Deborah L. Saucier Recording Secretary