

**LEBANON BOARD OF EDUCATION
FINANCE/BUDGET SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SPECIAL MEETING
December 13, 2011
5:30 PM
MINUTES**

ATTENDANCE

PRESENT: Darcy Battye, Chairman Jim Mello
 Stephen Nelson

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman High School Principal
Stephen Salisbury; Board of Education Chairman Melissa Hofmann

I. CALL TO ORDER

Darcy Battye called the meeting to order at 5:35 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. Discuss Budget Input feedback

Discussion started by identifying the three major requests that were voiced at the Budget Input Session with the staff: assistance with NEASC, reinstating a Curriculum Director and reinstating Team Leaders/Department Heads. The cost for reinstating a Curriculum Director as well as Team Leaders/Department Heads is a costly undertaking. J. Mello asked how the schools are functioning without the positions being filled. S. Salisbury and R. Laskarzewski reported that things getting accomplished but at a slower pace. As the state and federal mandates increase, curriculum review and NEASC preparation there are requirements that must be met. A designated person leading the team helps give ownership and direction. The LEA will be asked formally for their willingness to consider reinstating Department Heads/Team Leaders at a lesser amount than agreed upon in the contract.

III. Review 2011-2012 Budget

The 2011-2012 budget numbers are being worked and there have been some maintenance repairs that have needed to be handled at minimum cost. The budget is still showing positive bottom line.

**Motion was made by S. Nelson and seconded by J. Mello to adjourn at 6:16 PM.
Motion passed unanimously.**

Respectfully Submitted by,
Deborah L. Saucier
Recording Secretary