

**LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
SPECIAL MEETING  
December 13, 2011  
7:00 PM  
MINUTES**

**ATTENDANCE**

**PRESENT:** Jim Mello, Chair Sandy Tremblay

**ABSENT:** Keith Wentworth

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Lyman High School Principal Stephen Salisbury; Board of Education Chairman Melissa Hofmann, Sandra Tremblay; Kevin French

**I. Call To Order**

Jim Mello called the meeting to order at 7:05 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

**II. Discuss Well**

The Building Department was unable to locate a permit on record for well #2. Well #2 is the source of E. coli for the middle school and also needs a jасwell seal installed to correct the ongoing drain issue. The drain issue must be repaired before a new seal is installed. A solution that was offered was digging a trench and installing pipes between well #2 at LMS to the well at Lyman. This would chlorinate the well #2 at LMS and remove any contamination issues between the two schools. The town engineer and EMCOR are reviewing the matter and will advise as to the best course of action. The domestic water pump skid at Lyman is dated and needs to be replaced; this equipment could be upsized to serve Lyman and LMS.

**III. Discuss Roofs**

A handout was given to Board members showing what repairs were done. Lyman roof was repaired at no charge. LES and LMS had repairs that will have minimal to no charge. At LES in the first grade hallway, seam repairs are needed and stained ceiling tiles replaced.

**IV. Discuss Boilers**

LES air diffuser boiler #1 had an issue and was fixed, but issue reoccurred. The timing was adjusted and pulled burned to be cleaned and issue has been resolved. LMS boilers have no issues. Lyman's boiler #2 section leaks were repaired and primary control to be replaced.

**V. Discuss Drain**

See #2 Discuss Wells

**VI. Discuss Sprinkler Systems**

LES fire pump backflow was repaired and passed testing. The “66 wing” had 2 inch copper piping installed to replace current leaking pipe. Backflows were tested and passed. LMS had fire pressure reducing valve tested and passed. Lyman had replaced drain line and valves. Inspector tests were performed, as well as the main drain line, and both tested successfully. Sprinkler heads that were missing have been installed.

**VII. Fire Marshal Report**

Lyman had inspection by the Fire Marshal at the beginning of December. K. French had a handout for the Board showing the items that were concerns. Fourteen items were carried over from 2009. Items listed on page one of the report have been already corrected. An extension will need to be applied for since the holiday season is upon us. Pricing for doors and hardware that need to be replaced at the high school is being investigated. Installation of doors will be done in-house. A concern was raised over Lyman not meeting statute requirements for required amount of fire drills. S. Salisbury stated that they are now in compliance and have made up the missing fire drills. LES/LMS will be done after the first of the year. The Facilities Committee, along with Kevin French, will schedule a walk-through of all buildings to review agenda items. Also, a list of items for Capital Plan will be created at that time.

**VIII. Lights**

Conserv would like to upgrade the parking area lights, but it is too costly. Repairs to the lights at the end of the driveway are in progress. At LES, there are 34 light heads that are out at the back of the parking lot. If 15 are repaired, it would adequately light the area and fix the safety issue. A concern was raised over the hours that the lights are programmed for the parking lots. It was requested that the hours be extended for the night time. Many times custodians or returning trips are walking in a dark parking lot.

**Meeting adjourned at 7:26 PM**

Respectfully Submitted by,  
Deborah L. Saucier  
Recording Secretary