

LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
TUESDAY, MAY 24, 2011  
6:30 PM

MINUTES

**ATTENDANCE**

**PRESENT:** Keith Wentworth, Chairman                      Brenda Bennett  
                 Sandra Tremblay

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Lyman High School Principal Stephen Salisbury

**I. CALL TO ORDER**

Keith Wentworth called the meeting to order at 6:35 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

**II. UPDATES**

**1. Update for ongoing projects**

Well

New well that has been drilled is contaminated with arsenic. Millenium, Jody Walsh and the State Inspector met to review the situation. One possible solution would be moving the storm drain. Melissa Hofmann provided the committee with surveyor maps showing where the locations of the drain pipes are conjunction to the existing wells. Discussion over possible solutions followed and it was determined that Keith would contact the state inspector for suggestions to workable solutions that he will present at the next Facilities Meeting.

Chlorination

Pictures of the project being completed were submitted to the committee. Superintendent Tyler reported that there will be an increase to the invoice cost due to weekly monitoring due to state regulations.

Water Heater

Tanks have been installed and project is completed.

Wind Turbine Kilowatt conversion

Data has been submitted and website for turbine conversion is posted on the Town of Lebanon's website.

Roof inspections

A meeting was held on May 19<sup>th</sup> and there was a problem was reported with one of the school roofs. A report is forthcoming detailing the issue.

2. Grass Cutting

Bids were submitted by C. Audette, LLC gave a bid of \$19,000.00 with an alternate bid of \$2,500.00 for a total of \$21,500.00. BES Landscaping gave a bid of \$10,875.00 with an alternate bid of \$4,350.00 for a total bid of \$15,225.00. Bids were to also include an equipment list. BES Equipment did not have an equipment list that would provide adequate machinery for the job requirements. Committee feels that current contractor and bidder, C. Audette, is doing a satisfactory job. The recommendation to the Board of Education will be to award C. Audette the contract. Committee will check to be sure that current Certificate of Insurance is on file.

3. EMCOR

Committee feels that EMCOR is working out well and is planning to review the yearly contract for renewal.

4. Capital Plan

Committee discussed staying the current Capital Plan and tabling creating a Five Year Plan to a later date. The current Capital Plan will be updated with the assistance of the Facilities Manager. The Board of Finance will be reviewing how capital items are funded. It was suggested that a TIP Fund would work the best.

III. ADJOURNMENT

Meeting adjourned at 7:04 PM

Respectfully Submitted,  
Deborah L. Saucier  
Recording Secretary