

LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
TUESDAY, APRIL 26, 2011
6:30PM

MINUTES

ATTENDANCE

PRESENT: Keith Wentworth, Chairman Brenda Bennett
 Sandra Tremblay

ALSO PRESENT: Superintendent of Schools Janet Tyler, Lyman High School Principal Stephen Salisbury

I. CALL TO ORDER

Keith Wentworth called the meeting to order at 6:31 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT.

II. UPDATES

1. Update for Ongoing Projects

Well – The trench has been dug and the pipes and wiring have been installed. Reseeding of area is complete and outside connection for well will be done on Wednesday, May 4th. Well will be chlorinated/tested before combining with other well.

Propane Tank – Turned over to the Town for completion with insurance company. Propane area needs to be reseeded.

Chlorination – Jim from Millenium Water will be doing the process on May 3rd. Inspection time still needs to be set up.

Water Heater – a new cement pad was poured and installation of the water heater will take place over the next couple of weeks. Price for the cement pad was included in the bid.

Wind Turbine Kilowatt Conversion – 5,895 kilowatt hours-to-date.

2. Roof Inspections

Tremco Co. will be inspecting all the schools roofs at no charge.

3. Grass Cutting

Current contract has started mowing the grounds. Two new contracts have picked up bid notifications and one has done a walk-through, the second contract will be doing a walk-through later in the week. Bids will be opened on May 4th.

4. Next steps regarding Anchor Engineering report; comments and recommendations

All work has been completed; monitoring will begin. Quarterly monitoring being tracked by J. Walsh. Brittle shellac has been applied to cracked brick areas in gyms. Yearly updates will be done by Anchor Engineering. A plan will be established to follow-up with each school for inspection.

S. Tremblay made the suggestion that an excel spreadsheet should be created with dates for follow-up on dates for maintenance (filters, etc.)

5. Tracker items and report on status of open items

29 items have been completed district-wide. An overview of completed reports by the district and EMCOR were shared with the Committee. Electrical items are still on-going including the lights in the parking lot that will be covered by the insurance company for First Student. Discussion followed regarding establishing a 5-year plan for tracking jobs.

ADJOURNMENT

Meeting adjourned at 6:53 PM

Respectfully Submitted,
Deborah L. Saucier
Recording Secretary