

**LEBANON BOARD OF EDUCATION
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
OCTOBER 12, 2010
7:30**

MINUTES

Call to Order: 7:33 p.m. by Melissa Hofmann

Present: Melissa Hofmann, Donna LaFontaine, Keith Wentworth, Jim Mello

Also Present: Janet Tyler, Lori Jahoda, Darcy Battye, Tom Conley, Steve Salisbury, Maryanne Leichter

The BOE members discussed snow plowing issues: who will ultimately remove the snow from the school parking lots (school personnel, town personnel, outsourcing) and what vehicle (if accomplished by Lebanon personnel) will be used. A review of purchasing/leasing of trucks ensued. If the BOE intends to purchase a truck, it will need to go out to bid. This information will be shared with the BOF at their October 14 regular meeting.

The sub-committee discussed proposing a Maintenance Tip Fund for the BOE; as well as reviewed the Capital list.

Adjournment: 8:37 p.m.

Respectfully submitted,
Melissa Hofmann, Chair