

**LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT / FACILITIES SUBCOMMITTEE  
LYMAN MEMORIAL HIGH SCHOOL MEDIA CENTER  
DECEMBER 8, 2009**

**MINUTES**

**Call to Order:** 6:30 p.m. by Keith Wentworth

**Present:** James Mello, Melissa Hofmann, Keith Wentworth, Donna Lafontaine

**Also Present:** Robert McGray, Jody Walsh

Discussed maintenance tracker and staffing.

Discussed job descriptions.

Discussed capital improvement list.

Discussed water heater.

**Adjournment:** 7:20 p.m.

Respectfully submitted,  
Keith Wentworth, Chair