

**LEBANON BOARD OF EDUCATION
FINANCE/BUDGET SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL CAFETERIA
December 11, 2018 – 6:00 P.M.**

MINUTES

ATTENDANCE:

PRESENT: William Meese, John Konow, AJ Dunnack, Jason Nowosad

ALSO PRESENT: Superintendent of Schools Robert Angeli, Robert Sirpenski, Business Manager

I. Call To Order

The Budget/Finance Subcommittee meeting was called to order at 6:02 p.m. by W. Meese

II. Review Monthly/Quarterly Financials as appropriate

R. Sirpenski reported that the final magnet school bills have been received. Heating costs due to cold weather have increased. Oil prices have decreased. May want to go out to bid now. Special Education costs are down.

III. Discuss Policy #3160, Board Budget Procedures and Line Item Transfers

Superintendent Angeli noted that the budget transfers are in alignment with the purchasing policy. Changes discussed. Pertinent legislation was distributed. The superintendent has consulted with the Board attorney. Consensus to forward to Policy Subcommittee.

IV. Discuss Purchasing Chart in Policy #3313, Purchasing

Superintendent Angeli discussed the changes. Formal and informal process discussed. Consensus to forward to Policy Subcommittee.

V. Discuss Capital Project Lists and Submissions

The safety items on the list were discussed. ECG met yesterday with the group. Updated numbers for some items was distributed. Facilities will meet again to update list. J. Nowosad suggested a joint meeting with Facilities and Finance. The Capital and Technology list was discussed. The three lighting projects have been removed.

VI. Adjournment

Meeting adjourned at 6:29 p.m.

Respectfully submitted,

Kathleen E. Chapman, Board Clerk