

**LEBANON BOARD OF EDUCATION  
SUPERINTENDENT EVALUATION SUBCOMMITTEE  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
JANUARY 9, 2018 – SPECIAL MEETING 7:15 P.M.**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Al Vertefeuille, Bert Bosse, Jason Nowosad, Keith Wentworth

**ALSO PRESENT:** Superintendent Robert Angeli

1. Call To Order  
A. Vertefeuille called the meeting to order at 7:17 p.m.
2. Discuss protocol for mid-term Superintendent evaluation  
A. Vertefeuille discussed the protocol. The mid-year evaluation is a verbal evaluation. Each member should look at the evaluation form and the job description. Each member should verbally report to the chairman of the subcommittee. The chairman and vice chairman of the Board will meet with the superintendent. K. Wentworth questioned if the public would view the mid-year evaluation. A. Vertefeuille noted that the public can only view the written report. This will be completed by the end of the fiscal year. The mid-year is informal and is intended to give feedback. Any changes to the written document should have been made at the beginning of this year. B. Bosse suggested setting a special Board meeting to review the evaluation form. K. Wentworth suggested the Board review when the budget is done. The date set by consensus for input is January 31, 2018. This would include new Board members. Anonymous comments will not be accepted.
3. Adjournment  
Motion made by K. Wentworth and seconded by B. Bosse to adjourn the meeting.  
Motion passed unanimously. Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Kathleen E. Chapman  
Board Clerk