

**LEBANON BOARD OF EDUCATION  
POLICY SUBCOMMITTEE  
SPECIAL MEETING  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
SEPTEMBER 16, 2019 – 5:00 P.M.**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Dawn Whitcher and Maureen McCall

**ALSO PRESENT:** Superintendent Robert Angeli

**ABSENT:** Matthew Smith

**I. Call to Order**

M. McCall, chair, called the meeting to order at 5:00 P.M.

**II. Review Policies scheduled for second reading**

- a. 1000 – Policy Regarding Automatic External Defibrillators
- b. 1001 – Policy Regarding Possession of Deadly Weapons or Firearms
- c. 2000 – Holds on the Destruction of Electronic Information and Paper Records
- d. 2001 – Retention of Electronic Records and Information
- e. 3001 – Disposal of Obsolete or Surplus Equipment/Materials
- f. 3002 – Gifts, Grants and Bequests to the District
- g. 3003 – IDEA Fiscal Compliance

**III. Legal Feedback on Policies**

- a. LPS 5145.14 On-Campus Recruitment becomes 2002 – Uniform Treatment of Recruiters – accepting feedback from legal – up for first reading
- b. LPS 1312 – Procedure for Handling Citizen Complaints – hold for next meeting
- c. LPS 1312.1 – Complaints about Instructional Materials – repeal

**IV. Feedback from Other Sub-Committees**

- a. LPS 3281 – Fundraising – to be referred back to the Finance Sub-Committee with the Shipman & Goodwin policy – will be taken up with the 5000 series
- b. LPS 3451.5 – Petty Cash Funds – to be referred back to the Finance Sub-Committee
- c. LPS 3452 – Student Activity Regulations - These are regulations – still being reviewed and waiting answers
- d. LPS 3160 – Board Budget Procedures and Line Item Transfers – updated and passed by the Board 1/2019 – assign new number 3000 and release for first and only reading
- e. LPS 3313 – Purchasing - updated and passed by the Board 1/2019 – assign new number 3005 and release for first and only reading

- f. LPS 3324 – Ordering Goods and Services – Purchase Orders and Contracts – send to Shipman & Goodwin for review

## **V. Policies for First Reading**

- a. LPS 5145.14 On-Campus Recruitment becomes 2002 – Uniform Treatment of Recruiters
- b. LPS 5141.41 Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability becomes 4000 – Abuse or Neglect of Disabled Adults
- c. LPS 4118.231 Alcohol, Tobacco and Drug-Free Workplace becomes 4001 Alcohol, Tobacco and Drug-Free Workplace – no change in policy so first and only reading
- d. LPS 4115.3 Evaluation, Termination and Non-Renewal of Athletic Coaches becomes 4002 Athletic Coaches (Evaluation and Termination)
- e. LPS 4254 Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees becomes 4003 Child Abuse or Neglect Reporting
- f. Adopt 4004 Concussion Training for Athletic Coaches (not currently an LPS policy)
- g. LPS 4118.4 / 4218.4 Employee Use of the District's Computer Systems and Electronic Communications becomes 4005 Employee Use of the District's Computer Systems and Electronic Communications – no change in policy so first and only reading
- h. LPS 4112.5 Employment Checks becomes 4006 Employment Checks – adopting optional language and removing note – EASTCONN takes care of the fingerprinting
- i. LPS 4111.1 Plan for Minority Staff Recruitment becomes 4007 Plan for Minority Staff Recruitment
- j. LPS 5141.23 Prohibition on Recommendations for Psychotropic Drugs becomes 4008 Psychotropic Drugs - no change in policy so first and only reading
- k. LPS 4118.112 Sex Discrimination and Sexual Harassment in the Workplace (Personnel) becomes 4009 Sex Discrimination and Harassment in the Workplace
- l. LPS 4118.51 / 4218.51 Social Media becomes 4010 Social Media
- m. LPS 4148 Sudden Cardiac Arrest Awareness for Intramural and Interscholastic Athletics becomes 4011 Sudden Cardiac Arrest Awareness - no change in policy so first and only reading

LPS 4147.1 Blood-borne Pathogens – S&G Bloodborne Pathogens – referring to the school nurse for input

## **Recap**

### **First Reading**

2002 - Uniform Treatment of Recruiters  
4000 – Abuse or Neglect of Disabled Adults  
4002 - Athletic Coaches (Evaluation and Termination)  
4003 - Child Abuse or Neglect Reporting  
4004 - Concussion Training for Athletic Coaches

- 4006 - Employment Checks
- 4007 - Plan for Minority Staff Recruitment
- 4009 - Sex Discrimination and Harassment in the Workplace
- 4010 - Social Media

First and Only Reading – will be dated next meeting date

- 3000 - Board Budget Procedures and Line Item Transfers
- 3005 - Purchasing
- 4001 - Alcohol, Tobacco and Drug-Free Workplace
- 4005 - Employee Use of the District's Computer Systems & Electronic Communications
- 4008 - Psychotropic Drugs
- 4011 - Sudden Cardiac Arrest Awareness

## **VI. Adjournment**

M. McCall called for adjournment at 6:26 P.M.

Respectfully submitted  
Maureen D. McCall, chair