

**LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE  
SPECIAL MEETING  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
OCTOBER 8, 2019 - 7:00 p.m.**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Bill Meese, AJ Dunnack

**ALSO PRESENT:** Superintendent Robert Angeli, Kevin French, Facilities Director, Robert Sirpenski, Business Manager

**I. Call to Order**

A. Dunnack called the meeting to order at 7:28 p.m.

**II. Review and Discuss Additional Funding for SIP**

Prioritized spending based on safety needs and available funds to complete each project request. The town meeting vote on October 28<sup>th</sup> will have a significant impact on the proposed additional funding for SIP of \$100,000 and designated funds for the oil tank removal at Lyman High School of \$75,000.

**III. Discuss SIP Capital Requests**

The current SIP funding for the 2019-2020 Fiscal year is \$100,000. With additional items being requested at \$213,000 the total would be \$313,000. Discussed the designation of bigger projects and overall determination of whether requests should be made through Non-Lapsing or SIP. The Maintenance Truck was designated as SIP based upon a previous board vote. HVAC replacement is designated as non-lapsing. District Painting and Vape/Smoke Detection system will be delayed until further funding is secured for those requests.

**IV. Discuss Athletic Facilities Capital Requests**

The Tennis Courts are in extremely poor condition and progressively getting worse and potentially might not be playable soon. An estimate of repairs to completely resurface and restore the courts was presented by Lyman Athletic Director Scott Elliot. The Hinding Tennis Courts Corporation quote came in at \$48,183.40. There is a current balance of \$15,790.00 in the Athletic Facilities account. The funding for the Fiscal Year 2019-2020 is \$30,000. The total amount in the Athletic Facilities account is \$45,379.00. Of this money \$13,000 had been requested for drainage repairs on the Lyman Soccer Field. We discussed how to appropriately fund both projects and also stated that the repairs on the tennis courts could be supplemented with additional funds from Non-lapsing to complete the project.

**V. Discuss Long Range Maintenance Plan**

The committee discussed the development of a Long Range Maintenance Plan, including short and long range projects; inspection; reporting and maintenance schedules; and daily, weekly, monthly and annual cleaning expectations.

**VI. Discussion of Facilities Subcommittee Calendar**

Spoke about the need for collaborative efforts to address and prioritize all projects with associated timelines in regards to the fiscal calendar. Ensuring that communication is made in advance of

required submission deadlines to both the Board of Education and Board of Finance. Getting projects completed based upon safety concerns and the total amount needed for each request greatly impacts the process of how the Board of Finance will determine the allocation of funds.

**VII. Adjournment**

Motion made by A. Dunnack to adjourn the meeting at 8:29 p.m.

Respectfully Submitted,

AJ Dunnack, Chair