

**LEBANON BOARD OF EDUCATION  
PHYSICAL PLANT/FACILITIES SUBCOMMITTEE  
SPECIAL MEETING  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
DECEMBER 10, 2018 - 3:00 P.M.**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** Alan Dunnack, William Meese, Jason Nowosad

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, Kevin French, Director of Facilities, Robert Sirpenski, Business Manager, Aldo Mazzaferro, ECG Director of Technical Services, Ashley Heintz-Lynch, ECG Director of Project Development

**I. Call to Order**

A. Dunnack called to order at 3:01pm

**II. Presentation By ECG Group**

ECG specialists presented energy performance survey and energy savings potential.

Discussed Energy Savings performance Contract and the need for an RFP (most important stage of the process) to present to the ESCO (Energy Service Companies)

Energy cost per year is roughly estimated at \$412,000 annually for all 3 schools. Energy Savings potential of 20% could save up to \$75,000 per year within the comprehensive bonus structure.

Minimum of 3 years of measurement verification through ECG, ESCO to determine actual savings and energy efficiency data.

Funding is through a TELP (Tax Exempt lease Program) which would go through the town and needs approval from the Board of Finance to move forward.

The Loan program would require payments into an escrow account for a debt payment. The Board of Education and Board of Finance would have oversight of the program and could sit on the project for a period of up to 6 months before making the initial loan payments.

Next step is the RFP for the ESCO and to push for a workshop in 2 months to present the proposal to the Board of Finance and hope for their approval and buy-in into the program.

**III. Discuss SIP Capital Requests**

Some new items added the SIP. Many of which could be included in the ECG Energy Savings Plan. Priority of order of requested items based upon safety and security measures. The need to replace items such as the fuel tank at Lyman and heating and air conditioning needs also took precedence due to safety issues and the concerns over equipment getting near the end of their stated life expectancies.

**IV. Discuss Athletic Facilities Capital Requests**

Reviewed the needs of irrigation for the existing fields at the middle school and high school. Will revisit Irrigation needs at a later date as there was currently no need for installation of said irrigation projects.

Removed lighting off the request list

Renovation of gym/weight room discussed and we covered 2 options.

1A. Knock down the existing wall between gym/weight room and reinforce beams/support structure as needed.

1B. Knock down the outside wall of the gym/weight room and expand out towards the parking lot area.

**V. Adjournment**

Motion made by A. Dunnack to adjourn the meeting at 4:50 p.m.

Submitted by,  
AJ Dunnack, Chair