

**LEBANON BOARD OF EDUCATION
FINANCE/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
DECEMBER 19, 2019 – 6:00 PM**

MINUTES

PRESENT: John Konow, Matt Smith, Mark DeCaprio, Nicole McGillicuddy, Bill Meese

ALSO PRESENT: Superintendent Robert Angeli, Kevin French, Facilities Director, Robert Sirpenski, Business Manager, Jacques Dulac, IT Director, Kathleen Mozak-Pezza, Curriculum Coordinator, Robert Laskarzewski, LMS Principal, James Apicelli, LMHS Principal

I. Call to Order

N. McGillicuddy called the meeting to order at 6:00 p.m.

II. Discuss and Act on 2020-2021 Capital Budget Requests

Superintendent Angeli reported the Board of Finance extended the due date for Capital Budgets from January 9, 2020 to January 15, 2020.

A. Facilities

The subcommittee recommends the following Capital requests be submitted for BOE and BOF approval: #2 - fire alarm mother boards (\$30,000), #8 - tree trimming (\$10,000), #13 - line striping (\$16,000), #17 - engineering services (\$10,000), #23 - window blinds (\$14,000), #27 - manlift (\$15,000), #30 - building automation system (\$35,000). This came to \$130,000. Added #15 - electrical (\$15,000), #20 - sound system at Lyman (\$15,000), and #6 - maintenance truck (up to \$40,000). Total is just about \$200,000. This is the number we will most likely request from the BOF for facilities. As a side note, #16 - vent system at LES - will look into getting a state grant to fund this project.

B. IT

Replace chrome books (\$40,000), technology refresh for staff (\$30,000), and network infrastructure (\$30,000). We will most likely request \$100,000 from the BOF for the IT department.

C. Athletics

Resurfacing tennis court (\$20,000 - using funds from last year for the other half of this project), drainage on the soccer field (\$13,000), and scoreboard at LMS (\$5,000 - reduced from \$15,000). There is about \$30,000 carryover from last year for this department. Superintendent Angeli will redo the exact numbers for the next meeting.

III. Discuss 2020-2021 Budget Preparation

The subcommittee asked the Superintendent to explore healthcare benefit options for potential budget savings. The Superintendent and Business Manager were also asked to report on a cost analysis of the change in facilities maintenance and supervision. The Superintendent and Facilities Director were asked to report at the next meeting on how custodian absences and weekend assignments are covered. The Superintendent and IT Director were asked to explore the costs of outsourcing IT support and report at the next meeting.

IV. Review information from Tremco regarding roof repairs

Mike Boudreau gave a presentation about the options we have at Lyman: 1) Repair the roof at \$243,350, 2) Restore the roof at \$700,000-\$840,000, or 3) Replace the roof at \$1,750,000-\$2,200,000. The roof was originally installed in 1993, and the current status is the field is performing well but the flashing needs to be repaired. Leakage is seasonal (springtime rains) and with drastic climate changes. We currently have the Platinum Annual Maintenance Plan but it expired in September. The recommendation from Tremco is to repair the roof. Discussion was made about replacing the roof so that it could support solar panels, but no decisions have been made yet.

V. Adjournment

N. McGillicuddy adjourned the meeting at 7:59 p.m. The next subcommittee meeting will take place on Tuesday, January 7th at 6:00 p.m.

Respectfully Submitted,
Nicole McGillicuddy, Chair