

**LEBANON BOARD OF EDUCATION
COMMUNICATIONS/STRATEGIC PLANNING/GOALS SUBCOMMITTEE
SPECIAL MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
November 14, 2018 - 5:30 p.m.**

MINUTES

ATTENDANCE:

PRESENT: Dawn Whitcher, Alexis Margerelli-Hussey, Sarah Haynes, Jason Nowosad

ALSO PRESENT: Superintendent Robert Angeli, Kathleen Mozak-Pezza, Curriculum Coordinator, Jacques Dulac, IT Director, Maureen McCall

I. Call to Order

D. Whitcher called the meeting to order at 5:33 p.m.

II. Meeting Access

A. Discussion and possible Recommendation

D. Whitcher started the discussion of recording meetings. The Committee discussed providing individual microphones vs. table top micophones for Board members, as well as a stand set up for public comment. J. Dulac estimated between \$600-\$800 for a microphone system. Superintendent Angeli can look at the Budget to see if funds are possible. Discussion on live streaming meetings vs. recording and posting to the website the following day. The Committee is in favor of recommending the Board approve the purchase of a microphone system to allow meetings to be live streamed and recorded to post to the District website.

III. Strategic Plan

- A. Strategic Plan Development -** November is when Strategic Planning starts. Superintendent Angeli confirmed this has started in District, through the Portrait of the Graduate. He would like to see the next Strategic Plan be more District based, which will then allow the schools to develop their own school based goals. The meetings will be held in the morning and all groups will meet together. The first meeting will be in December. Once the Subcommittees are reorganized, groups will be established. 3-4 goals is realistic, our current plan has 7 goals.
- B. Strategic Plan Update -** D. Whitcher created a Google doc for members to go through the plan and ask questions on particular sections. K. Mozak-Pezza answered the questions in one separate document. The Committee suggested embedding links in the update document to make it easier to understand. K. Mozak-Pezza confirmed that many updates were maintained and therefore not listed numerous times as an update.

IV. Communication

- A. Website -** Tabled to next meeting
- B. Development of a Communication Strategy –** Tabled to next meeting
- C. Collection of Feedback –** Tabled to next meeting

V. Adjournment

D. Whitcher adjourned the meeting at 6:32.

Submitted by,
Chelsea Williams
Acting Board Clerk