

**LEBANON BOARD OF EDUCATION
FINANCE/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
LEABON MIDDLE SCHOOL CAFETERIA
DECEMBER 8, 2020 - 7:00 PM**

MINUTES

ATTENDANCE:

PRESENT: Nicole McGillicuddy, Mark DeCaprio, Sarah Haynes, Matthew Smith, Alexis Margerelli-Hussey, John Konow

ALSO PRESENT: Superintendent Robert Angeli, Robert Sirpenski, Business Manager and Kevin French, Facilities Director.

I. CALL TO ORDER

N. McGillicuddy called the meeting to order at 7:00 p.m.

II. 2021-2022 BUDGET

A. CAPITAL BUDGET

In the board packet was the draft of capital budget requests for Facilities, Athletics and Technology. Facilities is requesting \$186,000 in total. The list for facilities includes projects that have been carried over from previous years or projects that have forgone a year or so. The list includes: District truck - \$40,000, LMS man lift - \$10,000, Electrical upgrade - \$20,000, Line striping and crack sealing - \$22,000, Engineering services - \$10,000, District painting - \$30,000, Auditorium lighting upgrade - \$15,000, Blind replacement Lyman - \$24,000 and District doors and hardware - \$15,000. Athletics is requesting \$30,545 for gymnasium floor refinishing at Lyman. Usually every year the gymnasium floor gets a new clear coat, but the last three or four years the clear coat has bubble and peeled. The only way to stop this from happening is to completely refinish the floor. The IT department is requesting \$100,000 in total. This list includes: Technology Refresh - \$30,000, Network Infrastructure - \$30,000, Student 1-1 Refresh - \$40,000.

B. OPERATING BUDGET

For this first draft there is a request for a 5% increase. This includes a continuation of COVID-19 related expenses. These expenses include, part time secretaries increase in hours, part time tech increase in hours, assistant principal at the high school increase to full time, an additional social worker or psychologist at the high school, social studies teacher increase at Lyman and the additional fourth grade teacher position. We may be able to decrease some positions such as the custodial staff once COVID-19 is not a factor. There will be a priority with which positions will get increased first depending on what the increase of the budget will be. Savings with fuel and diesel oil may be possible if we lock in the rate now.

III. LIGHTING UPDATE

The audit is completed there will be a report next month on this, or it may be included at a future special meeting.

IV. LYMAN OIL TANK REPLACEMENT UPDATE

The tank will be inspected by the end of this week by the town. The project should be completed before Christmas but if not by the end of this year.

V. ADJOURNMENT

The next finance/facilities subcommittee meeting will be held next Tuesday, December 15, 2020 at 7:00 p.m. The meeting was adjourned at 7:30 p.m. by N. McGillicuddy.

Respectfully Submitted,

Melissa Hashem
Board Clerk