

**LEBANON BOARD OF EDUCATION
FINANCE/FACILITIES SUBCOMMITTEE
SPECIAL MEETING
HELD VIA TELECONFERENCE
FEBRUARY 9, 2021 - 6:45 P.M.**

MINUTES

PRESENT: Nicole McGillicuddy, Sarah Haynes, John Konow, Mark DeCaprio, Maureen McCall, Danelle Person

ALSO PRESENT: Superintendent Patricia A. Ciccone, Holly Hollander, Curriculum Director, Kevin French, Supervisor of Facilities and Custodial Services, Robert Sirpenski, Business Manager, Cheryl Biekert, Director of Pupil Services, Rita Quiles-Glover, Principal, Robert Laskarzewski, Principal, James Apicelli, Principal, Samantha McCarthy, Assistant Principal, Scott Elliott, Athletic Director and Teacher, Chris Fabry, Teacher, Jeannette Picard, Teacher, Kathleen Smith, Teacher, and Jacques Dulac, Director of Information Technology.

I. CALL TO ORDER

N. McGillicuddy called the meeting to order at 6:47 p.m.

II. LMS BASEBALL FIELD

Aspinall Field at LES is a recreation field maintained by the town. The middle school has not used that field in quite some time because it needed new dugouts and there were some drainage issues. There is hope that there will be a spring season this year and the middle school would like to designate that field to play on. S. Elliott stated there needs to be some TLC done to the field that will require time and man power. There really would be no extra cost for this because they have all the machinery needed to accomplish the things that need to be worked on. Transportation in the past was not an issue because the kids from the middle school were brought down as part of the LES bus run. The dugouts have been redone by the Rec. Dept. Once it becomes closer to the spring season this conversation will be revisited.

III. 2021-2022 PROPOSED BUDGET

At this time the proposed budget is down to 3.21% . The most recent savings that were found include a retiree salary savings, the decreased projected cost for heating oil, and the projected insurance increase announced at 3%. The increase was originally budgeted at 5%.

IV. UPDATE CAPITAL LIST OF LONG TERM PROJECTS

The BOF had a capital list from 1/4/19 with 6 items listed. The first item is LES and LMS abatement which was listed at \$250,000. This is at a standstill and there is a 6 month check in, so it can be removed from the list at this time. The second item is LES ventilation system and window replacement which was listed at \$600,000. This will be kept on the list. The third item is the LMS gymnasium make-up air/heating units listed at \$350,000. There is air flow in the gym at this time. The fourth item is for the windows at LMHS and is listed at \$900,000. This can be taken off the list because the windows themselves don't need to be replaced at this time and there was a film put on the windows approximately 10 years ago. The fifth item is the roof at LMHS. This is listed at \$1.1 to \$1.7 million and should be kept on the list. The final item is the LMHS boiler replacement listed at \$350,000. This is not an emergency and does not need to be done at this time. This list will be further discussed at the next subcommittee meeting.

V. ENGINEERING REQUEST FOR LES

Two members from the BOF met with N. McGillicuddy and S. Haynes about how to proceed with the LES ventilation system project. They stated you do not need a building committee because the project is under \$1 million. An engineer needs to come into the building and provide a hard estimate for the ventilation system and windows. The BOE will need to find the funds for the engineer to provide these quotes. R. Sirpenski stated he doesn't think this will be an issue and there are budget options.

VI. ADJOURNMENT

The next meeting will be held next Tuesday. The meeting was adjourned at 7:30 p.m. by N. McGillicuddy.

Respectfully Submitted,

Melissa Hashem
Board Clerk