

**LEBANON BOARD OF EDUCATION  
SUPERINTENDENT'S EVALUATION SUBCOMMITTEE MEETING  
LYMAN MEMORIAL HIGH SCHOOL LIBRARY  
JULY 13, 2021 – 7:15 PM**

**MINUTES**

**ATTENDANCE:**

**PRESENT:** John Konow, Chair, Dawn Whitcher, Sarah Haynes, Board Chair

**ALSO PRESENT:** Superintendent Andrew Gonzalez, Maureen McCall, Alexis Margerelli-Hussey

**I. CALL TO ORDER**

J. Konow called the meeting to order at 7:15 PM

**II. DISCUSS THE SUPERINTENDENT'S EVALUATION TEMPLATE AND PROCESS**

J. Konow gave a quick overview of the evaluation process. He pointed out that only section 1 of the rubric was used in the last two evaluations, and a retreat was not held where goals would have been set. The committee hopes to have superintendent goals and objectives after the retreat, and the full board will meet in executive session in December to use the template as a guideline to identify strengths and potentials for growth. The comprehensive evaluation would be completed in the April/May timeframe and a meeting would be held with the superintendent in early June for final submission of a review document to the school website.

**III. IDENTIFY POTENTIAL MODIFICATIONS TO THE TEMPLATE OR TIMELINE, TO BE PRESENTED TO THE FULL BOARD**

Superintendent Gonzalez expressed his gratitude that the standards are clear. Goals and an action plan will be ready to be discussed at the retreat and he will see about getting information from other superintendents' reviews. D. Whitcher noted that much information for our rubric was gleaned from other sources and she will see if there are any updates of note. J. Konow will forward the template to the full board to prepare for the retreat.

**IV. ADJOURNMENT**

J. Konow adjourned the meeting at 7:26 PM.

Submitted,  
John Konow, Chair