

**LEBANON BOARD OF EDUCATION  
POLICY SUBCOMMITTEE MEETING  
VIRTUAL  
JUNE 3, 2021 - MINUTES**

**Present:** Sarah Haynes, Mark DeCaprio and Maureen McCall

**Also Present:** Superintendent Patricia A. Ciccone and Danelle Person, BOE Member

- I. Call To Order – The chair, Maureen McCall, called the meeting to order at 5:03 PM
- II. Review
  - Policy Regarding Advertising at District Athletic Facilities: Superintendent Ciccone suggested that we table this matter until a later time since it was not addressing the issue that brought the subject to discussion. The committee agreed.
  - Policy 3541.43 - Employee use of School Owned Vehicles: This policy had been reviewed by our attorney gave further input. Recommendation from the committee to submit for first reading at the next regular meeting and renumber it as policy 3007.
  - Policy 0003-C19 – Policy Concerning Health and Safety Protocols Related to the COVID-19 Pandemic – Recommendation by our attorney to keep this policy going forward after the June 30, 2021 date as it is important to have such protocols in place at the beginning of the 2021-2022 school year. The committee agreed. Also noted that the other temporary COVID policies will not be extended after that date and would need to be removed from policy documentation.
- III. Update on the plans to review and determine how to handle policies that require handbook/annual notification. Superintendent Ciccone let the committee know that Administration are working on this project to be ready for fall and will continue to be cognizant of updated policies that require annual notification.
- IV. These policies from Shipman & Goodwin are new policies. Recommended for First Reading with new number:
  - Number 4013 - Code of Ethics and Professional Responsibility for Personnel – Recommend with an addition to emphasize student privacy
  - Number 4004 - Administrative Regulations Regarding Concussion Management and Training for Athletic Coaches
  - Number 4014 - Nepotism – (leave out the note at top of policy)
  - Number 4015 - Policy Regarding Employees and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 including the associated regulations – include name and title of the ADA Coordinator
  - Number 5023 - Educational Stability Procedures for Transportation Coordination with the Department of Children and Families
  - Number 9008 - Quorum and Voting Procedures
  - Number 9009 - Transaction of Business
- V. The agreement in the past had been to address policies that affect students (5000 series). M. McCall will have a recommendation on which to bring to the next Policy meeting.
- VI. The chair adjourned the meeting at 5:54 PM.

Submitted by Maureen McCall  
Chair, Policy Subcommittee