

**LEBANON BOARD OF EDUCATION  
FINANCE/FACILITIES SUBCOMMITTEE MEETING  
LYMAN MEMORIAL HIGH SCHOOL LIBRARY  
AUGUST 10, 2021 – 7:00 PM**

**MINUTES**

**PRESENT:** Nicole McGillicuddy, Matt Smith, John Konow, Mark DeCaprio, Sarah Haynes, BOE Chairperson

**ALSO PRESENT:** Superintendent Gonzalez, Kevin French, Facilities Director, James Apicelli, LMHS Principal, Jessica Scorso, LES Interim Principal

**I. Call to Order**

N. McGillicuddy called the meeting to order at 7:01 p.m.

**II. Update on LED Lighting Project**

Lyman Memorial High School is 80% complete, Lebanon Middle School is 90% complete, and Lebanon Elementary School is 70% complete. Most of the work remaining will be completed before the start of the school year.

**III. Update on LES Ventilation Project**

K. French reported that estimates for both make up air units (for both the '56 and '66 wings) have been completed and handed in. The estimate for the windows was completed last month. The only estimate remaining is the asbestos removal at both LMS and LES. Those will be completed in September.

**IV. Update on ARP/ESSER Grants**

Additional staff has been hired and can remain in positions for at least two years.

**V. Maintenance Tracker Updates**

The subcommittee was provided copies of the past year's maintenance log, color coded by school. M. DeCaprio would like more information on how to read the trackers – i.e.: what does "N" mean for the LES reports, when LMS and LMHS report "Y".

**VI. LMS Fuel Tank**

There is a leak in the tank for the generator and it needs to be replaced. It was installed in 2005/06. The cost is \$18,000 to replace, by Cummins Metro, using funds in the non-lapsing account. The subcommittee would like to look at options to preserve the tank for a longer period of time by either creating a barrier around the tank during snow removal, or moving it further off the ground.

**VII. Adjournment**

N. McGillicuddy adjourned the meeting at 7:25 p.m.

Submitted,  
Nicole McGillicuddy, Chair