

**LEBANON BOARD OF EDUCATION
FINANCE/FACILITIES SUBCOMMITTEE MEETING
HELD VIA TELECONFERENCE
OCTOBER 26, 2021 - 5:00 PM**

MINUTES

IN ATTENDANCE: Nicole McGillicuddy (Chair), John Konow, Matthew Smith, Sarah Haynes (BOE Chair)

ALSO PRESENT: Superintendent Andrew Gonzalez, Kevin French, Facilities Director, Valerie Belles, Business Manager, Kevin Cwikla, First Selectman

- I. Call to Order**
Subcommittee Chair Nicole McGillicuddy called the meeting to order at 5:00 p.m.
- II. Painting the generator fuel tanks**
K. French reported that the fuel tank at LES is primed and ready to be painted. The tank at LMS is still waiting to be replaced – awaiting shipment.
- III. Update on line striping and crack sealing at LMHS**
The work is scheduled to begin the second week of November. The senior project spots will not be affected.
- IV. Update on painting at LMS**
We are currently awaiting the invoice from Scholar Painting. Superintendent Gonzalez made note the work will begin no later than December 1st and be completed by December 31, 2021. Painting will take place in the evening. The paint dries within 6 hours so it will not affect students.
- V. Update on Security Camera installation**
The install date to begin is scheduled for this Friday, October 29th. The work will be completed in a hybrid fashion with installation occurring both during the day and evening. The district will save the money with a POE 24 channel. Work will take place at LES and LMHS. The work should only take a week once the materials arrive. K. French will forward the work order to the subcommittee.
- VI. Update on Door Installation**
The freight charge for materials has been waived. Installation is anticipated for January 2022. \$15,000 is being used from Capital; the remaining \$14,000 is assumed to come out of non-lapsing. Administration will confirm this.
- VII. Catch Basin replacement at LMHS**
A question was presented as to how this project was handled. K. French reported that the basins have been in emergency status since February 2021. The committee questioned why it took this long to submit a work request. The team also questioned why three

estimates were not acquired. The final decision was to move forward with the \$10,900 quote from Pond View so that the basins can be replaced as soon as possible. K. French will order materials.

VIII. Adjournment

Request for an agenda item for next meeting: washer/dryer donation at LES.

N. McGillicuddy adjourned the meeting at 5:37 p.m.

Respectfully submitted,
Nicole McGillicuddy, Chair