

**LEBANON BOARD OF EDUCATION
FACILITIES SUBCOMMITTEE MEETING
LYMAN MEMORIAL HIGH SCHOOL LIBRARY
JANUARY 11, 2022 - 7:00 PM**

MINUTES

IN ATTENDANCE: Nicole McGillicuddy (Chair), John Konow, Matt Smith, Sarah Haynes (BoE Chair)
Danelle Person, Bruce Calef

ALSO PRESENT: Andrew Gonzalez (Superintendent), Jacques Dulac (Director of Information Technology), Jessica Scorso (LES Principal, Remote), Valerie Belles (Business Manager, Remote)

I. Call to Order

Committee Chair Nicole McGillicuddy called the meeting to order at 7:00 p.m.

II. LMS Painting Project

Superintendent Gonzalez reported he had spoken with Supervisor of Facilities Kevin French, who stated the project is nearly complete. K. French will perform a final “punch list” with the contractor, ensuring all aspects of the project were met according to specifications. He expects this project to be entirely finished within a week or so.

III. Door Replacement

A. Gonzalez stated that the contractor is waiting for all parts to arrive before beginning work, which will hopefully also occur within the next week. S. Haynes noted a door at LES was not working properly. J. Scorso said maintenance looked at it earlier that day, and that it should be functioning properly now.

IV. WiFi Access Points

J. Dulac stated parts are still slowly arriving, with the end of February as the projected date for all to be delivered. Once received, installation will begin immediately.

V. Curbing at LES

A. Gonzalez stated this is likely to be a springtime job. K. French walked the area and noted the presence of several cutouts in the curbing already, which he would propose removing and asphaltting over, in order to create ramp access.

VI. LMHS Baseball Seating Project

A. Gonzalez reported the retaining wall block was delivered, and the contractor (Trucut) estimated work could be completed in a week’s time, however they are awaiting a \$15,000 deposit in order to begin installation, per the contract. Recent snow and cold temperatures are factors as well. He also noted that because funding is coming from the non-lapsing account, invoices and information must be submitted to the town, which will then pay the contractor. Business manager V. Belles confirmed that process is underway.

VII. Catch Basins

A. Gonzalez stated that work must wait until the springtime due to the ground being frozen. In the interim, K. French will be looking into other contractors’ prices and availability, due to dissatisfaction with the timeliness and reliability of the current contractor.

VIII. Central Office Rooftop Unit

A cracked heat exchanger on the Central Office rooftop was discovered last fall, requiring an emergency repair, at a cost of \$14,758. The work is complete and the contractor must be paid, with the recommendation that the non-lapsing account be used.

IX. LMS Generator Fuel Tank Replacement

The contractor was onsite today (1/11), and will arrive with the installation team on Friday. Work is scheduled to be done on Saturday.

X. Update on LES Ventilation

A. Gonzalez stated that according to K. French, the estimated cost of updating ventilation at LES is broken down as \$295,000 (for the 66 wing) and \$180,000 (for the 1st grade wing).

The committee then discussed the town's fund surplus, as well the status of the Board's non-lapsing account. V. Belles stated the projected balance, after expected costs already approved by the Board, is \$318,585.12. A. Gonzalez noted this does not include the nearly \$15,000 emergency heat unit repair previously discussed. Taking that into account, the non-lapsing account has roughly \$300,000 remaining.

XI. Adjournment

N. McGillicuddy adjourned the meeting at 7:15 p.m.

Respectfully submitted,
Hannah Walcott (Board Clerk)