

LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL MEDIA ROOM  
POLICY SUBCOMMITTEE MINUTES  
MARCH 15, 2022

PRESENT: Maureen McCall, committee chair, Danelle Person, Sarah Haynes and Superintendent Andrew Gonzalez

- I. Call To Order – The chair called the meeting to order at 4:04 P.M.
- II. Policy 0003-C-19 – “Policy Concerning Health and Safety Protocols Related to the COVID-19 Pandemic” – The committee recommended that we keep this policy, change ‘pandemic’ to ‘endemic’ and number it 0001 (General Objectives)
- III. Policy 1007 Use of School Facilities – Discussion on this policy noted that the update is to comply with all school health and safety protocols in place and regulations and other forms are included. Superintendent Gonzalez will investigate answers to questions raised regarding weekend use by the Little League – Recommend we adopt Shipman & Goodwin updated policy.
- IV. Recommend we adopt the Shipman & Goodwin red-lined documentation as follows (and note that ‘his/her designee’ has been updated to ‘designee’ in all S&G policies:
  - Policy 1002 Policy Regarding Green Cleaning Programs – noted that updated language includes reference to cleaners approved by federal law – Superintendent Gonzalez will make sure that the website information will be updated to match our policy and will meet with the Facilities Director to make sure policy is being followed.
  - Policy 1008 Policy Regarding Visitors and Observations in Schools – Noted that the update is to comply with all school health and safety protocols in place and we recommend that the Administrative Regulations be included
  - Policy 1009 School Volunteers, Student Interns and Other Non-Employees - Noted that the update is to comply with all school health and safety protocols in place and we recommend that the Administrative Regulations be included
- V. Recommend we adopt the Shipman & Goodwin covid documentation as follows:
  - Policy 4005 Policy Regarding Employee Use of District’s Computer Systems and Electronic Communications – Noted the minor word changes and recommend we include under the same number

(4005) the Administrative Regulations number 4118.4 and 4218.4 (which are not in our policy manual)

- Policy 5008 Student Attendance, Truancy and Chronic Absenteeism – noted the additional documentation log, extraordinary educational experience request form and the school attendance option forms - recommend we include the Administrative Regulations under the same number
- Policy 5009 Policy Regarding Student Use of the District's Computer Systems and Internet Safety - recommend we include the Administrative Regulations under the same number

VI. Policy 5118.2 Tuition for Children of Certified Staff – recommend that we update by removing the term 'certified' and renumber it 5025.

VII. Policies 9311, 9313 and 9314:

- 9311 - Formulation, Adoption, Amendment or Deletion of Policies – No need to recommend – no changes so just renumber as 9012
- 9313 - Formulation, Adoption, Amendment or Deletion Administrative Regulations – adopt S&G and renumber 9013
- 9314 – Suspension of Policies, Bylaws or Administrative Regulations - No need to recommend – no changes so just renumber as 9014

VIII. Policy 9004 Filling Vacancies – The Lebanon Town charter has made this policy obsolete - recommend repeal

IX. Next agenda items

- Non-lapsing policy
- More policies relating to students

X. The meeting was adjourned by the chair at 4:55 P.M.

Respectfully submitted,  
Maureen D. McCall, chair