

LEBANON BOARD OF EDUCATION  
LYMAN MEMORIAL HIGH SCHOOL LIBRARY  
POLICY SUBCOMMITTEE MINUTES  
MAY 10, 2022

PRESENT: Maureen McCall, committee chair, Danelle Person, Sarah Haynes and Superintendent Andrew Gonzalez

- I. Call To Order – The chair called the meeting to order at 6:30 P.M.
- II. Policy 5141.21 – “Administration of Student Medications in the Schools” – The committee recommended that we adopt the updated Shipman & Goodwin policy including necessary forms. Send to full board for first reading. **Renumber as 5026.**
- III. Review Sample Policies concerning Advertising and Promotion – There was much discussion on this topic. Superintendent Gonzalez will seek additional input from Scott Elliott since banners would affect Athletics, John Jarvis since he would be overseeing the placement and removal and *Recognition Products* as they would have information on cost, size, etc.
- IV. Policy 5141 – “School Health Services” – table until after job descriptions are finalized.
- V. Policy 5019 – “Drug and Alcohol Use by Student” - Recommend we adopt the Shipman & Goodwin most current documentation. Send to full board for first reading.
- VI. Policy 5118.2 Tuition for Children of Certified Staff – recommend that we update by removing the term ‘certified’ and renumber it 5025.
- VII. Next agenda items
  - Continue the May 10<sup>th</sup> agenda where the subcommittee left off.
- VIII. The meeting was adjourned by the chair at 7:00 P.M.

Respectfully submitted,  
Maureen D. McCall, chair