

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY  
POLICY SUBCOMMITTEE  
OCTOBER 27, 2022 – 5:00 PM**

**MINUTES**

**PRESENT:** Maureen McCall, committee chair, Danelle Person, Sarah Haynes, Brian Green, Superintendent Andrew Gonzalez and Curriculum Director Rita Quiles-Glover

- I. Call To Order – The chair called the meeting to order at 5:00 P.M.
- II. Policy #5141 – “School Health Services” – Superintendent Gonzalez noted that we have a red-lined document from Shipman & Goodwin that works with the updated job description for nurses. He also received a copy of a similar document from CABE. After discussion, motion by Brian Green and seconded by Danelle Person **to recommend the first reading of the red-lined policy at the next regular board meeting and renumber it #5027.** The motion carried unanimously.
- III. Policy #4014 – “Nepotism” – The chair suggested recommending we modify our current policy by removing the second paragraph under “Prohibitions on Hiring” – *No immediate family member of a Board member or any other district-level administrator shall be hired to any position of employment.* There was discussion on the pros and cons. Superintendent Gonzalez felt that he could work with the policy with that change. Motion by Brian Green and seconded by Danelle Person **to recommend the first reading of the policy with that sentence removed.** The motion passed with Brian Green, Danelle Person and Maureen McCall voting for and Sarah Haynes voting against.
- IV. “Transgender and Gender Non-Conforming Youth” – Superintendent Gonzalez noted that this is not a mandatory policy. There are state laws protecting this group but no federal laws. We need to be aware of the current state of the culture and be sensitive to the issue. We received a document from CABE regarding this and Superintendent Gonzalez feels that we can use that document to bolster our “Non-Discrimination Policy #5018”. There was much discussion on not discriminating against other groups of students and other issues such as field trips, etc. It was decided that we make some progress by considering adding under the “Administrative Regulations Regarding Discrimination Complaints (Students)” the items from the CABE document labeled Privacy, Official Records, Names/Pronouns, Gender-Segregated Activities, Student Information Systems, Restroom Accessibility, Locker Room Accessibility, Physical Education Classes & Intramural Sports, Interscholastic Competitive Sports Teams, Dress Codes, Discrimination/ Harassment and Transferring a Student to Another School. The committee will consider these options and discuss again at the next subcommittee meeting.
- V. Policy #5161.611 – “Chemical Health for Athletes” – Superintendent Gonzalez noted the minor differences between our current policy and the red-lined Shipman & Goodwin policy. Motion by Brian Green and seconded by Danelle Person **to**

**recommend the first reading of the red-lined policy and renumbering it #5028.** The motion carried unanimously.

- VI. Policy #5144.1 – “Physical Restraint and Seclusion of Students” – Superintendent Gonzalez noted the minor differences between our current policy and the red-lined Shipman & Goodwin policy. Discussion to add “Pre-K” to Section I, G defining students as a child who is enrolled in grades Pre-K to twelve. Motion by Danelle Person and seconded by Brian Green to **recommend the first reading of the red-lined policy including the Pre-K change and renumbering it #5029.** The motion carried unanimously.
- VII. “Advanced Course or Program/Challenging Curriculum” – Superintendent Gonzalez spoke to this new mandatory policy. It is in regard to student success plans that begin in middle school and will dovetail with the high school plans. There is required language and optional language and it includes some things that we already do. Superintendent recommended we adopt all of the optional language. Motion by Danelle Person and seconded by Brian Green to **recommend the first reading of this new policy and number it #6008.** The motion carried unanimously.
- VIII. “Equitable Identification of Gifted and Talented Students” - Superintendent Gonzalez spoke to this new mandatory policy. We currently have no program but do provide opportunities in leadership, extracurricular activities, etc. celebrating achievement in many areas. At one time, this sort of thing might have been budgeted for but as budgets get cut, such programs lose out. Motion by Danelle Person and seconded by Brian Green to **recommend the first reading of this new policy and number it #6009.** The motion carried unanimously.
- IX. Policy #5004 – “School Lunch Charging” - Superintendent Gonzalez noted the minor differences between our current policy and the Shipman & Goodwin policy. He noted CT Statute 10-215C “A local or regional board of education may accept gifts, donations or grants from any public or private sources for the purpose of paying off any unpaid charges for school lunches, breakfasts or other such feeding.” Motion by Brian Green and seconded by Danelle Person to **recommend the first reading of the policy with that sentence added.** The motion carried unanimously.
- X. Policy #6003 – “Field Trips” - Superintendent Gonzalez noted the minor differences between our current policy and the red-lined Shipman & Goodwin policy. Motion by Brian Green and seconded by Danelle Person to **recommend the first reading of the red-lined policy.** The motion carried unanimously.
- XI. Policy #5125 – “Confidentiality and Access to Education Records” - Superintendent Gonzalez spoke to this mandatory policy that needs updating. Motion by Brian Green and seconded by Danelle Person to **recommend the first reading of the red-lined policy and renumber it #5030.** The motion carried unanimously.
- XII. Policy #5175 – “Food Allergies, Glycogen Storage Disease and/or Diabetes” - Superintendent Gonzalez spoke to this mandatory policy that needs updating. Motion by Brian Green and seconded by Danelle Person to **recommend the first**

**reading of the red-lined policy and renumber it #5017** (Apparently the committee began looking at it and renumbered it but never finished updating). The motion carried unanimously. (Note: the full name should be *Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease and/or Diabetes.*)

XIII. Next items will include a look at the Attendance Policy #5008, those from March we recommended that didn't make it to a regular meeting agenda, any numbering problems and more Student policies. We are looking to assign new numbers to all policies including those not yet addressed so that we only need to work off of one list.

XIV. The meeting was adjourned by the chair at 6:02 P.M.

Respectfully submitted,  
Maureen D. McCall, chair