

**LEBANON BOARD OF EDUCATION  
FACILITIES SUBCOMMITTEE MEETING  
LEBANON MIDDLE SCHOOL LIBRARY  
FEBRUARY 7, 2023 – 4:00 PM**

**MINUTES**

**PRESENT:** Nicole McGillicuddy; Sarah Haynes; Bruce Calef; Danelle Person; Superintendent Gonzalez; Valerie Belles, Business Manager; Kevin French, Facilities Director

**I. Call to Order**

N. McGillicuddy called the meeting to order at 4:00 p.m.

**II. Status of scissor lift**

Sunbelt is still refurbishing it. Possible delivery before February 14<sup>th</sup>.

**III. Status of LMS scoreboard**

The new scoreboard has been ordered. We are awaiting delivery and installation.

**IV. Status of LMS asbestos project**

Barton & Loguidice (engineering co.) will draft documents no later than February 16<sup>th</sup>. Afterwards, they will perform an onsite visit.

**V. LMS Greenhouse**

K. French confirmed that the greenhouse is functional and ready to be used in the spring.

**VI. LES Gymnasium Floor**

The process is as follows: 1. Cut holes in specific locations to determine the entry of moisture. 2. Possible excavation on the outside walls to assess drainage. 3. Remove 2 solar panels to determine if there is a leak underneath gym floor.

**VII. Snow removal contract for 2023-2024 school year**

All three contracts (Snow, Turf, Boilers) will be reviewed by February 27<sup>th</sup>. CT Source will be used to solicit contractors.

**VIII. Discuss Facilities Tracking List projects**

In progress

**IX. Review priority order of 2023-2024 Facilities capital requests**

The committee reviewed the order and agreed with Andy on the priorities. Andy will add possible town bond projects, and dates, to the back of the document for transparency and tracking purposes.

**X. Adjournment**

N. McGillicuddy adjourned the meeting at 4:42 p.m.

Submitted by,  
Nicole McGillicuddy, Subcommittee Chair