

LEBANON BOARD OF EDUCATION
LYMAN MEMORIAL HIGH SCHOOL LIBRARY
POLICY SUBCOMMITTEE MINUTES
SEPTEMBER 12, 2023 – 6:00 PM

PRESENT: Maureen McCall, committee chair, Danelle Person, Brian Green, Sarah Haynes and Superintendent Andrew Gonzalez

I. Call To Order – The chair called the meeting to order at 6:01 P.M.

II. Review of Policies:

a. Considered for Repeal

- Educational Foundations #1260 – **recommend for repeal – first reading** - information covered under policy #3002 – Gifts, Grants and Requests adopted 10/30/2019
- Complaints About Instructional Materials #1312.1 – **recommend for repeal – first reading** – information covered under policy #6012 – Selection and Adoption of Learning Materials adopted 4/4/2023
- School Activity Funds #3451 and Student Activities Regulations #3452 – items 1 and 2 should be deleted while item 3 is good. Recommend that both items be submitted to the Finance Committee for their review and input
- Petty Cash Funds #3451.5 – Recommend that this item be submitted to the Finance Committee for their review and input
- School Lunch Services Management #3452.1 – this covered elsewhere – **recommend for repeal – first reading**
- Health Examinations – Certified Employees #4112.4 and Health Examinations – Non-Certified Employees #4212.4 – items 1 and 2 are satisfactory – look for an updated policy from CABE and merge these two policies under Health Examinations
- Records – Professional Personnel #4112.6 – **recommend first and only reading and renumber 4017**
- Teacher and Administrator Evaluations #4115 – covered under statute – **recommend for repeal – first reading**
- Staff Conduct #4118.23/4218.23 – covered under other places – **recommend for repeal – first reading**
- Resolution of Employee Problems or Complaints #4118.4 and Resolution of Problems or Complaints for Non-Unionized Personnel #4218.4 – mostly covered elsewhere – **recommend for repeal – first reading**
- Professional Development #4131 – legislation – **recommend for repeal – first reading**
- Certified Staff Leaves and Absences #4150 and Non-Certified Staff Leaves and Absences #4253 – **recommend for repeal – first reading**

- Goals and Objectives #6000 – **recommend for repeal – first reading**
- Public Display of Student’s Work or Image Using Electronic or Printed Communication Methods #6141.324 – keep and search updated language
- Animals in the Agricultural Science Program and General Classrooms #6163.3 – **recommend first and only reading and renumber #6016**
- Committees #9300 – **recommend first and only reading and renumber 9016**
- Time, Place and Notice of Meetings #9321 – **recommend first and only reading and renumber 9017**

b. Deemed Optional

- Ordering Goods and Services – Purchase Orders and Contracts #3324 – Recommend that this item be submitted to the Finance Committee for their review and input
- Special Use of School Buses #3541.7 – **recommend changing ‘buses’ to ‘transportation’ – add a release form – first and only reading and renumber #3010**
- Contracts #4112 – **recommend for repeal – first reading**
- Physician’s Statement for Extended Absences #4112.9 – check with the attorney as to whether or not this is contractual, etc.
- Nonrenewal or Termination of Certified Employee Contracts of Employment #4117.5 – **recommend for repeal – first reading**
- Travel #4133 – should be reimbursed based on the updated annual IRS rate per mile – update language and **recommend for first reading**
- Liability of Teachers – Automobile #4133.1 – Ag vehicles are included – clarify with attorney and bring back to policy subcommittee
- Negotiations – Certified Employees #4135.1 – statute – **recommend for repeal – first reading**
- Bloodborne Pathogens #4147.1 – statute – **recommend for repeal – first reading**
- Return-To-Work Program #4147.22 – check with CIRMA for input for update
- Family and Medical Leave #4153.1 – statute – **recommend for repeal – first reading**
- Non-School Employment #4237 – **recommend for repeal – first reading**
- Interscholastic/Extra Curricular Activities #6145.2 – check for input to update
- Individuals With Disabilities Education Act – Alternative Assessments for Students with Disabilities for Statewide and District-Wide Assessments #6159 – statute – **recommend for repeal – first reading**
- Instruction on Acquired Immune Deficiency Syndrome (AIDS) #6164.12 – statute – **recommend for repeal – first reading**

- c. Deemed Recommended – hold for next Policy meeting
- d. Deemed Mandated – hold for future Policy meeting

III. Items for next Policy Meeting

- a. Review of those policies tabled above for more information
- b. Determine where to file “Administrative Regulations for the Use and Disclosure of Criminal Justice Information” and “Administrative Regulations Regarding Student Use of The District’s Computer Systems and Internet Safety”
- c. Those policies deemed Recommended

IV. The meeting was adjourned by the chair at 6:57 P.M.

Respectfully submitted,
Maureen D. McCall, chair