

LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY
POLICY SUBCOMMITTEE MINUTES
NOVEMBER 16, 2023 – 4:00 PM

PRESENT: Maureen McCall, committee chair, Danelle Person and Superintendent Andrew Gonzalez

I. Call To Order – The chair called the meeting to order at 4:00 P.M.

II. Review of Policies:

a. Mandated Policies

- Student Transportation Management #3541.3 – Preface our policy with the CAFE Transportation #3541 General and Federal Compliance paragraphs. Under LPS policy, Item A. should read “The bus contractor will prepare the routes and shall recommend them to the superintendent. After appropriate review and revisions, the superintendent shall report them to the Board of Education.”
Recommendation to update LPS policy and present for first reading
- Transportation Hearings #3541.5 – mandated policy under Connecticut statutes. **Recommendation to adopt CAFE #3541.5 and present for first reading.**
- Transportation To Non-Public Schools #3541.6 – CT State Statute - **Recommendation to repeal and first reading.**
- Hiring of Non-Certified Staff #4111(a) and Recruitment & Selection – Certified and Non-Certified Staff #4111 – should be replaced with CAFE #4211 after two upcoming webinars on this subject. Webinars scheduled on December 7th and January 18th – **Table until after the relevant webinars are completed.**
- Personnel Reduction in Force (RIF) #4117.3 – **Recommendation to adopt CAFE policy #4117.3 and present for first reading.**
- Student Nutrition and Physical Activity (Wellness) Policy #6142.101 – There is new legislation on this topic. The superintendent would like to involve the food service employees, Rita, Val and the principals in the recommended policy. A committee should be set up and both CAFE and Shipman & Goodwin have policies to refer to – **Table until more information is gathered.**
- Comparability of Services #6161.3 – **Recommendation to adopt CAFE and present for first reading.**

b. Tabled from 9/26/2023 meeting

- Liability of Teachers – Automobile #4133.1 – Ag teachers have the appropriate class A license – Superintendent Gonzalez will be receiving a list of requirements – permission slips should be obtained at the beginning of the school year and there should be district approval of the various trips – standard operating procedures should be established - **table.**
- Interscholastic/Extra Curricular Activities #6145.2 – Superintendent met with Fabry and Elliott and the principals of the High School and

the Middle School for input. Items 1-5 of the academics are not things that the coaches can give input on. More conversations will be held and Guidance will be involved - **table**.

- Public Display of Student's Work or Image Using Electronic or Printed Communication Methods #6141.324 – Superintendent Gonzalez would like to do further inquiry – **table for future meeting**
 - Online Social Networking – 6141.326 – **table** for further discussion and consideration of what is currently covered under 5009 (Policy Regarding Student Use of the District's Computer Systems and Internet Safety and 5010 (Use of Private Technology Devices by Students)
- c. Policies sent to other subcommittees for input
- School Activity Funds #3540 or #3451
 - Petty Cash #3451.5
 - Ordering Goods and Services #3324

III. The meeting was adjourned by the chair at 4:37 P.M.

Respectfully submitted,
Maureen D. McCall, chair