

**LEBANON BOARD OF EDUCATION
BUDGET/FINANCE SUBCOMMITTEE
LEBANON MIDDLE SCHOOL CAFETERIA
JANUARY 10, 2017 – SPECIAL MEETING 6:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Jason Nowosad James Mello
Sandra Tremblay Al Vertefeuille
Bert Bosse

ALSO PRESENT: Superintendent of School Robert Angeli, Robert Sirpenski, Business Manager

1. Call To Order:

The Budget/Finance Subcommittee meeting was called to order at 6:34 p.m. by J. Mello.

2. Update on 2016-2017 Budget

Superintendent Angeli noted that the budget for the current year is going relatively smoothly. Expenditures were reviewed. R. Sirpenski gave an update on certified salary. The forecast is that this line item will be \$4,400.00 over budget. This is based on who is here now. There are seven retirees in 2017-2018. The health insurance, substitutes and Magnet School line items are favorable. We are in decent shape for this year.

3. Discuss 2017-2018 budget

J. Nowosad noted that the subcommittee met last week for initial preview of the budget. Initial projections were readjusted. Now it is a 2.98% increase. The big drivers of the budget are health insurance, diesel fuel, fuel oil and salaries. The Tech position as LES was increased to 1.0. The Girls Volleyball position at LMS is funded at \$3,000.00. The net changes are 2.98%. J. Nowosad discussed pupil transportation. The Special Education transportation is up to \$99,000.00. There is an overall decrease from last year of \$8,300.00. Unemployment and legal expenses have been decreased. The facilities contract has to go out to bid. The contract expires in June. J. Nowosad asked if the actual health insurance numbers are known. Superintendent Angeli noted that last year we received preliminary increase in January. Any increase can be no larger than 11%. They are expected in a month. J. Nowosad noted that these numbers are very important. Superintendent Angeli noted that he will be meeting with administrators next week to discuss staffing. J. Mello commented that a good job was done on the budget, and it was very smooth. R. Siminski noted the trend on health insurance costs is trending between a 9-11% increase. It was noted that the secretaries and instructional assistants will have projected costs as their contracts are up for negotiation. It was noted that \$190,000.00 = 1% in the budget.

Superintendent Angeli reported on the audit of the previous year. He distributed a copy of a communication from Liz Charron, Vice Chairman of the Board of Finance. One issue was a purchase order for painting the VOAG area and whether or not the paint was ordered prior to July 1st. Appropriate purchasing guidelines were used.

R. Sirpenski noted that there will be revenue increases this year. Special Education services revenue is predicted to go up. J. Mello commented on the autonomy a Board of Education has through state statute.

A. Vertefeuille noted that “threads” had been received from the Willimantic Chronicle.

4. Adjournment

Motion made by B. Bosse and seconded by S. Tremblay to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Kathleen E. Chapman
Board Clerk