

**LEBANON BOARD OF EDUCATION
SUPERINTENDENT EVALUATION SUBCOMMITTEE
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
JANUARY 10, 2017 – SPECIAL MEETING 7:00 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Steve Nelson James Mello
 Bert Bosse Al Vertefeuille

ALSO PRESENT: Superintendent Robert Angeli

1. Call To Order

S. Nelson called the meeting to order at 7:06 p.m.

2. Discuss mid-year review process

S. Nelson noted that the current job description will be used. It was suggested by S. Nelson that the chair and vice chair of the Board of Education meet with the Superintendent for an informal evaluation. This was due in December. B. Bosse noted that the meeting should be with input from Board members. A. Vertefeuille noted that any input should be verbal or in writing and not anonymous. The deadline for comments is January 24, 2017. The annual evaluation will be in June. The form to be used will be agreed upon. Need to follow directions on the form that is used. The form will be reviewed in March. This will include the periodic updates on the Strategic Plan.

3. Adjournment

Motion made by B. Bosse and seconded by J. Mello to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 7:13 p.m.

Respectfully submitted,

Kathleen E. Chapman
Board Clerk